

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall

**Tuesday, January 21, 2014
6:00 P.M.**

1. Call To Order Mayor Bob Gibbs
2. Invocation Pastor Rick Crouse+
3. Pledge of Allegiance Mayor Bob Gibbs
4. Adopt Agenda Mayor Bob Gibbs
5. Approve Meeting Minutes
 - A. December 17th Regular Meeting Minutes Mayor Bob Gibbs
 - B. January 2nd Special Meeting Minutes Mayor Bob Gibbs
 - C. January 7th Special Strategic Planning Session Minutes Mayor Bob Gibbs
6. Public Comment Mayor Bob Gibbs
7. Recognitions:
 - A. Recycle Rewards Winner Administrator Seth Eckard
 - B. Sawmills Volunteer Fire & Rescue Department Awards Mayor Bob Gibbs
 - C. Introduction of New Fire Chief Mayor Bob Gibbs
8. Financial Matters:
 - A. NC Department of Transportation Contract Renewal Administrator Seth Eckard
 - B. Approve Update to Bank Signature Cards Administrator Seth Eckard
9. Public Comment Mayor Bob Gibbs
10. Updates:
 - A. Community Development Block Grant Monthly Status Report Administrator Seth Eckard
 - B. Community Development Block Grant Sewer Project Update and Monthly Status Report
 - C. Code Enforcement Monthly Report Administrator Seth Eckard
 - D. Administrators Report Administrator Seth Eckard
 - E. Council Comment Mayor Bob Gibbs
11. Closed Session: Personnel Matters (NCGS §143-318.11): Mayor Bob Gibbs
12. Adjourn Mayor Bob Gibbs

AGENDA ITEM 7A

MEMO

DATE:

January 15, 2014

SUBJECT:

Recognition:
Recycle Rewards
Winner

Discussion:

Carolyn Brown is the Recycle Rewards winner for January. Town Administrator Seth Eckard will present Miss Brown with a certificate of appreciation and a twenty-eight dollar (\$28.00) credit will be added to her current sanitation bill.

Recommendation:

No Council action required.

AGENDA ITEM 7B

MEMO

DATE:

January 15, 2014

SUBJECT:

Recognition:
Sawmills Volunteer
Fire & Rescue
Department Awards

Discussion:

Mayor Bob Gibbs will be presenting awards of appreciation to the following
Sawmills Volunteer Fire & Rescue Department members:

Firefighter of the Year

Brandon Wright

First Responder of the Year

Kyle Clontz

Officer of the Year

Keith Carver

Recommendation:

No Council action required.

AGENDA ITEM 7C

MEMO

DATE:

January 15, 2014

SUBJECT:

Recognition:
Introduction of New
Fire Chief

Discussion:

Mayor Bob Gibbs will introduce the new Sawmills Volunteer & Rescue Department Chief David Price. Chief Price will be on hand to tell the Council a little bit about himself and answer any questions anyone might have concerning the Fire Department.

Recommendation:

No Council action required.

AGENDA ITEM 8A

MEMO

DATE:

January 15, 2014

SUBJECT:

Financial Matters:
Approve NC Department
of Transportation
Contract Renewal

Discussion:

Enclosed with this memo is a renewal contract from the North Carolina Department of Transportation for routine mowing and clean-up of state right-of-ways. There are no changes from the original contract approved on August 16, 2011.

The contract shall be effective for a three year period beginning 1, 2014 through June 30, 2017.

Recommendation:

Staff recommends Council approve the renewal contract with the NC Department of Transportation for a period of three years.

AGENDA ITEM 8B

MEMO

DATE:

January 15, 2014

SUBJECT:

Financial Matters:
Approve Update to
Bank Signature Cards

Discussion:

Due to the recent changes on the Council, new signature cards will need to be on file at the bank. The bank requires a new signature card whenever there are changes in the staff or Council. Two signatures are required for accounts payable checks and the safety deposit box.

Recommendation:

Staff recommends Council approve the new signature cards to be on file at First Citizen's Bank.

AGENDA ITEM 10A

MEMO

DATE:

January 15, 2014

SUBJECT:

Updates:
Community Development
Block Grant Monthly
Status Report

Discussion:

The attached report shows that all the requirements for the Community Development Block Grant on behalf of the Haystation, LLC are on schedule.

Recommendation:

No Council action required.

AGENDA ITEM 10B

MEMO

DATE:

January 15, 2014

SUBJECT:

Updates:
Community Development
Block Grant Sewer
Project Update and
Monthly Status Report

Discussion:

Lisa Helton, Project Administrator from the Western Piedmont Council of Governments (WPCOG) sent the attached update for the Community Development Block Grant (CDBG) Duff Drive are sewer project.

Recommendation:

No Council action required.

AGENDA ITEM 10C

MEMO

DATE:

January 15, 2014

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Elinor Hiltz continues to make throughout the town.

Recommendation:

No Council action required.