

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall

Tuesday, September 19, 2017
6:00 pm

1. Call To Order Mayor Joe Wesson
2. Invocation Pastor Ron Burgett
3. Pledge of Allegiance Mayor Joe Wesson
4. Adopt Agenda Mayor Joe Wesson
5. Approve Meeting Minutes
 - A. August 15, 2017 Regular Meeting Minutes Mayor Joe Wesson
 - B. August 15, 2017 Closed Session Minutes Mayor Joe Wesson
 - C. August 22, 2017 Special Meeting Minutes Mayor Joe Wesson
 - D. August 29, 2017 Special Meeting Minutes Mayor Joe Wesson
6. Public Comment Mayor Joe Wesson
7. Recognitions:
 - A. Recycle Rewards Mayor Joe Wesson
8. Financial Matters:
 - A. Caldwell County 4-H Saddle Club Donation Request Mayor Joe Wesson
 - B. Spartan Athletic Club Funding Request Mayor Joe Wesson
 - C. Granite Falls Middle Athletic Club Funding Request Mayor Joe Wesson
9. Discussion:
 - A. AIA Grant Project Proposal Mayor Joe Wesson
10. Updates:
 - A. Code Enforcement Monthly Report Mayor Joe Wesson
 - B. Council Comments Mayor Joe Wesson
11. Adjourn Mayor Joe Wesson

**TUESDAY, AUGUST 15, 2017
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Gerelene Blevins
Keith Warren
Jeff Wilson
Joe Norman
Reed Lingerfelt

STAFF PRESENT

Christopher Todd
Terry Taylor
Julie A Good

COUNCIL ABSENT

Mayor Joe Wesson

CALL TO ORDER: Mayor Pro Tem Keith Warren called the meeting to order.

INVOCATION: Eddie Tapper gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Keith Warren led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro Tem Keith Warren asked for a motion to adopt the August 15, 2017 Agenda.

Gerelene Blevins made a motion, and Reed Lingerfelt seconded, to adopt the August 15, 2017 Agenda. All were in favor.

APPROVE JULY 18, 2017 REGULAR MEETING MINUTES: Mayor Pro Tem Keith Warren asked for a motion to approve the July 18, 2017 regular meeting minutes.

Reed Lingerfelt made a motion, and Joe Norman seconded, to approve the July 18, 2017 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro Tem Keith Warren asked if anyone had any questions or comments at this time.

Rick Stewart spoke against the alcohol referendum

Ron Burgett spoke against the alcohol referendum

David Powell spoke regarding the water rate increase and against the alcohol referendum

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Pro Tem Keith Warren announced Mr. James Fox as the August Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to his sanitation bill.

No Council action was required.

PUBLIC HEARING:

OPEN PUBLIC HEARING: Mayor Pro Tem Keith Warren asked for a motion to open the public hearing.

Joe Norman made a motion, and Reed Lingerfelt seconded, to open the public hearing. All were in favor.

STAFF COMMENTS/RECOMMENDATIONS: Town Administrator Christopher Todd stated that the Town of Sawmills has received a petition for Voluntary Annexation from Clyde and Jo Ann Miller for two (2) parcels (NCPIN 2756809280 and 2756902113).

PUBLIC COMMENT: Mayor Pro Tem Keith Warren asked if anyone wished to speak on the voluntary annexation.

No one wished to speak

CLOSE PUBLIC HEARING: Mayor Pro Tem Keith Warren asked for a motion to close the public hearing.

Joe Norman made a motion, and Gerelene Blevins seconded, to close the public hearing. All were in favor.

COUNCIL ACTION: Joe Norman made a motion, and Gerelene Blevins seconded, to adopt the Annexation Ordinance to be effective August 18, 2017. The vote passed 3 to 1 with Jeff Wilson being the only Council Member opposed.

Reed Lingerfelt made a motion, and Joe Norman seconded, to adopt the Annexation Resolution. The vote passed 4 to 1 with Jeff Wilson being the only Council Member opposed.

FINANCIAL MATTERS:**HORSESHOE BEND WATERLINE REPLACEMENT AND EXTENSIN PROJECT**

BIDS: Town Administrator Christopher Todd stated that the bid opening for the Horseshoe Bend waterline and extension project occurred on August 8, 2017. Three (3) bids were received:

Wesson Septic Tank Service	\$286,938.10
Bell Construction Co., Inc.	\$287,954.35
Iron Mountain Construction Co., Inc.	\$254,904.00

Joe Norman made a motion, and Reed Lingerfelt seconded, to award the bid to Iron Mountain Construction Co., Inc., in the amount of two hundred fifty-four thousand nine hundred four dollars (\$254, 904.00). The vote passed 4 to 1 with Jeff Wilson being the only Council Member opposed.

HUNTERS PATH, OXFORD DRIVE AND WITHERS DRIVE STREET PROJECT

BIDS: Town Administrator Christopher Todd stated that the bid opening for the Hunters Path, Oxford Drive and Withers Drive street projects occurred on August 8, 2017. Two (2) bids were received:

Evans Construction	\$243,406.95
JT Russell and Sons, Inc.	\$266,100.00

The Town budgeted a total of one hundred seventy-two thousand dollars (\$172,000.00) for the paving projects.

Gerelene Blevins made a motion, and Joe Norman seconded, to only do the Hunters Path paving project at this time. All were in favor.

DISCUSSION:

LEGISLATIVE UPDATE 2017: Town Administrator Christopher Todd attended a local government legislative update on July 25, 2017. This update was given by the UNC School of Government in order to update local governments on change and proposals made during 2017 by the North Carolina Legislature. Town Administrator Christopher Todd went over some of the updates with Council.

No Council action was required.

PARKING AND TRAFFIC TOWN ORDINANCE PROPOSAL: Town Administrator Christopher Todd stated that the Town of Sawmills staff has been aware of areas around the Town, including but not limited to Cherokee Court, where the use of public right of way for parking has encumbered the use of the right of way. Staff wishes to propose an ordinance to

address parking and rights of way within the town limits. Town Administrator Christopher Todd has worked with Town Attorney Terry Taylor to draft a proposed ordinance which is believed to better define the most appropriate use of public right of ways. The proposed ordinance will be put on September's Council meeting.

No Council action was required.

UPDATES:

AUGUST CODE ENFORCEMENT REPORT: Town Planner Leslie M. Meadows stated that there are seventeen (17) code enforcement cases open:

- Teresa Annas Compton is the owner of a dilapidated house located at 4476 Sawmills School Road. A letter to initiate a hearing and possible demolition to be sent from Town Attorney Terry Taylor's office. Town Attorney Terry Taylor found that this property is currently tied up in possible foreclosure. Efforts are postponed until the outcome of foreclosure is learned;
- WNC Properties, LLC owner of 4209 Creekview Pl. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- David Graham (Landlord) owner of 4176 US Highway 321A. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- Casey Lynn Wallace, owner of 3950-1 Walters MHP Drive. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- Dwayne and Bridget Mann, owner of 4353 Eli Lane/Fancy Place. Garbage, trash, refuse complaint. Town Planner Leslie M. Meadows stated that she spot checked the site on July 11, 2017 and obvious clearing and clean-up were in progress. Town Planner Leslie M. Meadows stated that there is a skid-steer and dumpster container onsite. Town Planner Leslie M. Meadows stated that she will continue to monitor and work with landowner as long as progress is being made;
- Carolyn Bray, owner of 2570 Baker Cir. Abandoned mobile home. There has been no reply and no change in the status of this case;
- Andrew Dehart, owner 4036 US Highway 321A. High grass and junked vehicles. High grass/weeds still need to be tended. Town Planner Leslie M. Meadows spot checked the site on August 1, 2017, and all the trailers have been removed, but the saplings and vines are still there. Town Planner Leslie M. Meadows will continue to monitor;

- Cheney Carter, owner of 4361 Sawmills School Road. Abandoned/dilapidated home. Town Planner Leslie M. Meadows stated that a letter to initiate hearing and possible repair and/or demolition to be sent from Town Attorney Terry Taylor's office. Town Planner Leslie M. Meadows stated that landowner called on July 6, 2017, and stated that she was planning on trying to repair the home. The landowner arranged mowing and yardwork that was completed on July 11, 2017 and is working with Town staff so that contractors can access property. This property has been cleaned up and has been posted for sale;
- Donna Clontz, owner of 2453 Granville Drive. High Grass. Town Planner Leslie M. Meadows stated that a Notice of Violation letter was sent to absentee owner (Reno, NV) and current resident on July 7, 2017 with a deadline of July 25, 2017. Yard was mowed, case closed;
- John "Jody" McRary and neighbors, Jody Drive. Outdoor storage/junk vehicles in ROW/freight container. This is a non-conforming use, Impressive Auto, encroaching on neighborhood and blocking street for Fire & Rescue/Trash Pick-up. Need to remove/replace non-conforming storage container. Sent initial outdoor storage NOV letter to Mr. McRary on July 25, 2017 with a deadline of August 9, 2017. Will send second round of letters to all neighbors, and a NPV letter to Mr. McRary concerning storage container;
- Gena Edwards and Buster Price, owners of 4492 Mayfield Drive. Outdoor storage, junk vehicles and pool complaint. Town Planner Leslie M. Meadows spot checked on August 1, 2017 and spoke to landowner onsite. Pool is treated and open for the season. Landowner continues to rebuild truck in front yard and advises he should have it running soon. Case closed;
- Patrick Alexander Lee, owner of 1948 Bucks Drive. High grass/weeds/junk vehicle. Town Planner Leslie M. Meadows stated that she spot checked this property on July 11, 2017. Town Planner Leslie M. Meadows stated that she sent a notice of violation letter on July 13, 2017 with a deadline of July 31, 2017. Landowner mowed yard. Case closed;
- Arnold Wilson, owner of 1769 Cahaj Mountain Road. Outdoor storage and junk vehicles. Town Planner Leslie M. Meadows stated that she spot checked this property on July 11, 2017. Town Planner Leslie M. Meadows stated there are less vehicles, more cleared open space within the yard, but all seems to have been moved to perimeter of property. Town Planner Leslie M. Meadows stated she has left messages for landowner and tenant with no response. Town Planner Leslie M. Meadows will continue to monitor;
- Sasser Family, LLC, owner 2526 Meadows Park Lane. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- Jose Montes, owner 4321 Cherokee Court. High grass/junk vehicles. Town Planner Leslie M. Meadows stated that she resent the notice of violation letter via certified mail on July 13, 2017, with a deadline of July 31, 2017. The certified letter came back in mail not signed for;

- Brittany Noelle Dills, owner 4680 Sawmills School Road. High Grass. Town Planner Leslie M. Meadows verified complaint on July 20, 2017 and sent a NOV letter on July 25, 2017 with a deadline of August 9, 2017. Landowner mowed yard. Case closed;
- Timberline Lumber Co., Inc., 4233 US Highway 321A. Overgrown, high grass/weeds. Town Planner Leslie M. Meadows verified complaint on July 20, 2017 and sent a NOV letter on July 25, 2017 with a deadline of August 9, 2017. Town Planner Leslie M. Meadows stated that the lender, Summit Investments, contacted her on August 1, 2017. The lender will tend to landscaping within the next two (2) weeks. Town Planner Leslie M. Meadows will continue to monitor.

No Council action was required.

COUNCIL COMMENT: Mayor Pro Tem Keith Warren asked if anyone on the Council had any questions or comments at this time.

Joe Norman wanted to thank everyone for coming and hoped everyone had a safe trip home.

Keith Warren stated that it had been a wild night and wanted to thank everyone for coming out. Keith Warren stated that the meeting had been an experience and hoped everyone had a good night.

Gerelene Blevins wanted to thank everyone for coming out. Gerelene Blevins stated that she had been approached by several people in the community and wanted to have a special meeting for people to come out and speak about the alcohol referendum.

Gerelene Blevins made a motion, and Reed Lingerfelt seconded, to hold a special meeting at Sawmills Elementary School on Tuesday, August 22, 2017, at 6:00pm, for people to speak on alcohol. The vote passed 3 to 2 with Councilmen Joe Norman and Jeff Wilson being opposed

Jeff Wilson wanted to thank everyone for coming out and hoped everyone had a safe trip home.

Reed Lingerfelt wanted to thank everyone for coming out and hoped everyone had a safe trip home.

CLOSED SESSION: PERSONNEL MATTERS: Mayor Pro Tem Keith Warren asked for a motion to go into closed session.

Reed Lingerfelt made a motion, and Gerelene Blevins seconded, to go into Closed Session at 7:16 pm. All were in favor.

Joe Norman made a motion, and Gerelene Blevins seconded, to come out of Closed Session at 7:42 pm. All were in favor.

COUNCIL ADJOURN: Mayor Pro Tem Keith Warren asked for a motion to adjourn.

Joe Norman made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.

Joe Wesson, Mayor

Julie A. Good, Town Clerk

TUESDAY, AUGUST 22, 2017
TOWN OF SAWMILLS SPECIAL COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Joe Wesson
Keith Warren
Gerelene Blevins
Jeff Wilson
Joe Norman
Reed Lingerfelt

STAFF PRESENT

Christopher Todd
Terry Taylor
Julie A Good

CALL TO ORDER: Mayor Joe Wesson called the meeting to order.

INVOCATION: Councilman Reed Lingerfelt gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Joe Wesson led the Pledge of Allegiance.

PUBLIC COMMENT:

- Johnnie Greene spoke against alcohol;
- Kathy Ramsey spoke against alcohol;
- Billy Slater spoke against alcohol but also wanted to speak about town wide sewer;
- Rick Stewart spoke against alcohol;
- Angie Shumaker spoke against alcohol;
- Kelly Warren spoke against alcohol;
- Debbie Hartley spoke against alcohol;
- Patricia Poindexter spoke against alcohol;
- Rob Evans spoke against alcohol.

ADJOURN: Mayor Joe Wesson stated no Council action was required and asked for a motion to adjourn the meeting.

Joe Norman made a motion, and Jeff Wilson seconded, to adjourn the meeting. The vote passed 3 to 2.

Joe Wesson, Mayor

Julie A. Good, Town Clerk

**TUESDAY, AUGUST 29, 2017
TOWN OF SAWMILLS SPECIAL COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Keith Warren
Gerelene Blevins
Jeff Wilson
Reed Lingerfelt

STAFF PRESENT

Christopher Todd
Julie A Good

CALL TO ORDER: Mayor Pro Tem Keith Warren called the meeting to order.

INVOCATION: Jack Warren gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Keith Warren led the Pledge of Allegiance.

DISCUSSION OF ALCOHOL REFERENDUM: Mayor Pro Tem Keith Warren asked if any Member of Council would like to discuss the alcohol referendum.

Gerelene Blevins stated that it is her belief that alcohol does not need to be in Sawmills.

Reed Lingerfelt stated that he has spoken to some of the citizens in Sawmills and the citizens that he has spoken to, including some veterans, do not want the referendum on the ballot.

Jeff Wilson stated that Council was not voting on alcohol, the only thing that the Council was voting for was a referendum for the citizens to have a voice. Jeff Wilson stated that by taking this referendum off the ballot that Council was taking the voice away from the citizens. Jeff Wilson asked the Council members present if they had no confidence in the voters, the people who elected everyone sitting on Council? Jeff Wilson also stated that by voting to take the referendum off the ballot that Council was stifling the people's voice.

Mayor Pro Tem Keith Warren made a motion, and Gerelene Blevins seconded, to approve the removal of all items from the submitted alcohol referendum and request the Caldwell County Board of Elections to remove those items from the ballot. The vote passed 3 to 1 with Jeff Wilson being the only Council Member opposed.

ADJOURN: Mayor Pro Tem Keith Warren made a motion, and Reed Lingerfelt seconded, to adjourn the meeting. All were in favor.

Joe Wesson, Mayor

Julie A. Good, Town Clerk

AGENDA ITEM 7A

MEMO

DATE:

September 19, 2017

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

The Town of Sawmills would like to congratulate Mitchell Stamey on winning the Recycle Rewards Program for the month of Deptember. Mayor Joe Wesson will present him with a Certificate of Appreciation. A thirty-two dollar (\$32.00) credit will be added to the current sanitation bill.

Recommendation:

No Council action is required.

AGENDA ITEM 8A

MEMO

DATE:

September 19, 2017

SUBJECT:

Financial Matters:
Request for a Donation
To Caldwell County
Saddle Club

Discussion:

The Town has received a request from Caldwell County Saddle Club for a donation in the amount of \$200.00 (two hundred dollars).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.

TOWN OF SAWMILLS

Joe Wesson, Mayor
Christopher Todd, Town Administrator

Funding Request

Name of Organization: Caldwell County 4-H Saddle Club

Permanent Address: 120 Hospital Ave

City/State/Zip: Lenoir, NC 28645

Contact(s): Robbie Denning Phone #: 928-602-5324

Email: rdenning0517@gmail.com

Amount Requested: 200.00

Date Funds Needed: _____

Describe the purpose of the project and how the funds will be used:

How will this project benefit the community?

Official Town Use Only	
Date application received: <u>9/5/17</u>	Date presented to Town Council: <u>9/19/17</u>
Date approved/denied:	Amount approved: <u>200.00</u>
Available balance in Governing Body donations expense account: <u>\$ 1800.00</u>	
Check #/date:	Amount:

Karen Clark

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

AGENDA ITEM 8B

MEMO

DATE:

September 19, 2017

SUBJECT:

Financial Matters:
Request for a Donation
To South Caldwell
Spartan Athletic Club

Discussion:

The Town has received a request from the South Caldwell Spartan Athletic Club for a donation in the amount of \$150.00 (one hundred fifty dollars).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.

Funding Request

Name of Organization: Spartan Athletic Club

Permanent Address: 7035 Spartan Dr.

City/State/Zip: Hudson NC 28638

Contact(s): Terry Cannon Phone #: 381-4805

Email: _____

Amount Requested: \$ 150.00 Date Funds Needed: 10/15/17

Describe the purpose of the project and how the funds will be used:

Supporting South Caldwell Athletics
in purchasing uniforms + athletic equipment.

How will this project benefit the community?

To show support to your local school.

Official Town Use Only	
Date application received: <u>9/7/2017</u>	Date presented to Town Council: <u>9/19/2017</u>
Date approved/denied:	Amount approved:
Available balance in Governing Body donations expense account: <u>1,800.00</u>	
Check #/date:	Amount:

Karen Cluff This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

AGENDA ITEM 8C

MEMO

DATE:

September 19, 2017

SUBJECT:

Financial Matters:
Request for a Donation
To Granite Falls Middle
Athletic Club

Discussion:

The Town has received a request from Granite Falls Middle School Athletic Club for a donation in the amount of \$150.00 (one hundred fifty dollars).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.

Funding Request

Name of Organization:

Granite Falls Middle Athletic Club

Permanent Address:

90 N Main St.

City/State/Zip:

Granite Falls NC 28630

Contact(s):

Terry Cannon

Phone #:

828-381-4805

Email:

Amount Requested:

\$ 150.00

Date Funds Needed:

10/21/17

Describe the purpose of the project and how the funds will be used:

Supporting Granite Falls Middle School Athletics in purchasing uniforms + athletic equipment

How will this project benefit the community?

To support local schools

Official Town Use Only

Date application received:	9/7/2017	Date presented to Town Council:	9/19/2017
Date approved/denied:		Amount approved:	
Available balance in Governing Body donations expense account:		1,800.00	
Check #/date:		Amount:	

[Signature]

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

AGENDA ITEM 9A

MEMO

DATE:

September 19, 2017

SUBJECT:

Discussion:
AIA Grant Project Proposal

Discussion:

The Asset Inventory and Assessment (AIA) grants were created in Session Law 2015-241 in the changes made to NCGS 159G, to broaden the use of grant funds to encourage water and wastewater utilities to become more viable and more proactive in the management and financing of their systems. Town Staff is proposing to partner with the Western Piedmont Council of Governments (WPCOG) to apply for two AIA grants to create a digital mapping interface and inventory. One grant would be for the water system project, and the other for the wastewater system project. The systems would be comprised of data collected in the field, as-built surveys, and historic map records.

The public works department would be able to use this system to locate all of the features of both systems to a sub-meter accuracy. This would allow for our public works employees to respond faster to water leaks and possible sewer problems. In addition to the use found by the public works department, this system could be used by administrative staff to track water leak locations, code enforcement cases, and other work being conducted around the town. This system would allow the office to better access information that could be applied to grant applications, the annual budgeting process, and long range budgeting/planning.

At this the time of this memo staff is working with WPCOG to solidify project costs. The projected cost for the water section is estimated to be \$81,938.00 and the wastewater section being \$41,400.00. However, if the town is to receive both grants there will be a cost savings due to some redundancy in the projects, which moves the total cost closer to \$100,000.00. The AIA match ranges from 5% - 20%, at this point in time we believe the rate to be 15% or less. The WPCOG and town staff are working with the state to determine the exact match. The worst case scenario in cost would be \$25,000.00 in match for both projects assuming complete project cost and a 20% match.

The annual cost to the town to maintain, operate, and update the system would be approximately \$5,000.00, which would include a contract with WPCOG to host the data, the necessary telephone data services for field works, and licenses to operate the software needed to update and view the system. The grant would cover the first year of these costs.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.

**TOWN OF SAWMILLS
AUTHORIZING RESOLUTION FOR
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY
ASSET INVENTORY AND ASSESSMENT FUNDING**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, drinking water treatment works, and/or drinking water distribution system or other "green" project), and
- WHEREAS, The Town of Sawmills has need for a Wastewater Asset Inventory and Assessment Project, and
- WHEREAS, The Town of Sawmills intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY SAWMILLS TOWN COUNCIL:

That Sawmills, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award with a required minimum 15% match of the project, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion thereof.

That Christopher Todd, Town Administrator and **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19th day of September, 2017 at Sawmills, North Carolina.

Joe Wesson, Mayor

Attested:

Julie Good, Town Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Sawmills does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Sawmills Town Council duly held on the 19th day of September, 2017; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____.

(Signature of Recording Officer)

(Title of Recording Officer)

**TOWN OF SAWMILLS
AUTHORIZING RESOLUTION FOR
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY
ASSET INVENTORY AND ASSESSMENT FUNDING**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, drinking water treatment works, and/or drinking water distribution system or other "green" project), and
- WHEREAS, The Town of Sawmills has need for a Water Asset Inventory and Assessment Project, and
- WHEREAS, The Town of Sawmills intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY SAWMILLS TOWN COUNCIL:

That Sawmills, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award with a required minimum 15% match of the project, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion thereof.

That Christopher Todd, Town Administrator and **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19th day of September, 2017 at Sawmills, North Carolina.

Joe Wesson, Mayor

Attested:

Julie Good, Town Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Sawmills does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Sawmills Town Council duly held on the 19th day of September, 2017; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20_____.

(Signature of Recording Officer)

(Title of Recording Officer)

AGENDA ITEM 10A

MEMO

DATE:

September 19, 2017

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Leslie Meadows continues to make throughout the town.

Recommendation:

No Council action required.

