

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall

Tuesday, March 20, 2018
6:00 pm

1. Call To Order Mayor Johnnie Greene
2. Invocation
3. Pledge of Allegiance Mayor Johnnie Greene
4. Adopt Agenda Mayor Johnnie Greene
5. Approve Meeting Minutes
A. February 20, 2018 Regular Meeting Minutes Mayor Johnnie Greene
6. Public Comment Mayor Johnnie Greene
7. Recognitions:
A. Recycle Rewards Mayor Johnnie Greene
8. Public Hearing: Sign Ordinance Text Amendment
A. Open Public Hearing Mayor Johnnie Greene
B. Staff Comments/Recommendations Mayor Johnnie Greene
C. Public Comment Mayor Johnnie Greene
D. Close Public Hearing Mayor Johnnie Greene
E. Council Action Mayor Johnnie Greene
9. Financial:
A. Caldwell County DAV Chapter 6 Donation Request Mayor Johnnie Greene
B. American Legion Post 392 Donation Request Mayor Johnnie Greene
10. Public Comment Mayor Johnnie Greene
11. Updates:
A. Code Enforcement Report Mayor Johnnie Greene
B. Town Administrator Update Town Administrator Christopher Todd
B. Council Comment Mayor Johnnie Greene
12. Adjourn Mayor Johnnie Greene

**TUESDAY, FEBRUARY 20, 2018
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Mayor Johnnie Greene
Clay Wilson
Keith Warren
Jeff Wilson
Rebecca Johnson
Joe Norman

STAFF PRESENT

Christopher Todd
Terry Taylor
Julie A Good

CALL TO ORDER: Mayor Johnnie Greene called the meeting to order.

INVOCATION: Pastor Don Ingle gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Johnnie Greene led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Johnnie Greene asked for a motion to adopt the February 20, 2018 Agenda.

Keith Warren made a motion, and Joe Norman seconded, to adopt the February 20, 2018 Agenda. All were in favor.

APPROVE JANUARY 16, 2018 REGULAR MEETING MINUTES: Mayor Johnnie Greene asked for a motion to approve the January 16, 2018 regular meeting minutes.

Joe Norman made a motion, and Keith Warren seconded, to approve the January 16, 2018 regular meeting minutes. All were in favor.

APPROVE JANUARY 18, 2018 SPECIAL MEETING MINUTES: Mayor Johnnie Greene asked for a motion to approve the January 18, 2018 special meeting minutes.

Joe Norman made a motion, and Rebecca Johnson seconded, to approve the January 18, 2018 special meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

No one wished to speak.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Johnnie Greene announced Mr. Clayton Alrecht as the February Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to his sanitation bill.

No Council action was required.

SAWMILLS VOLUNTEER FIRE & RESCUE DEPARTMENT AWARDS: Mayor Johnnie Greene, on behalf of the Town Council, presented plaques of appreciation to the following:

Firefighter of the Year:	Grant Newton
First Responder of the Year:	Christy Bumgarner
Officers of the Year:	Chief David Price Keith Gibbons

No Council action was required.

DISCUSSION:

AGREEMENT TO PURCHASE WASTE-WATER TREATMENT SERVICES: Town Administrator Christopher Todd stated that the Town of Sawmills Waste-Water Agreement with the City of Lenoir has expired. A new agreement has been drafted and reviewed by staff. The new agreement is sufficient to meet the sewer needs through the life of the agreement. The main aspects of the agreement are:

- The agreement would be effective until February 2033
- The maximum gallons per day is to negotiated every five (5) years
- The current maximum gallons per day in the agreement is two hundred fifty thousand (250,000)

- The Town of Sawmills is currently sending fifty thousand (50,000) gallons per day to be disposed of by the City of Lenoir
- The new agreement would put in place a tiered billing structure

Jeff Wilson made a motion, and Rebecca Johnson seconded, to approve the Agreement to Purchase Waste-Water Treatment Services from the City of Lenoir for the amount of three dollars and seventy-eight cents (\$3.78) per one thousand gallons up to two hundred fifty thousand (250,000) gallons of metered waste-water services per day. All were in favor.

No council action needed.

PLANNING:

RECOMMENDATION FOR PLANNING BOARD ETJ VACANT SEAT: Town Administrator Christopher Todd stated that due to the recent annexation of ETJ Planning Board Member Clyde Miller's property and home into the Town limits, there is a vacant seat for an out of town "ETJ" member. The Town has received a Planning Board application from Richard Miller who is willing to serve in the position.

Jeff Wilson made a motion, and Clay Wilson seconded, to ask Caldwell County Board of Commissioners to appoint Richard Miller to the vacant ETJ Planning Board seat. All were in favor.

PRESENTATION OF PROPOSED SIGN ORDINANCE TEXT AMENDMENT AND CALL FOR PUBLIC HEARING: Town Administrator Christopher Todd stated that currently, the Town of Sawmills' sign regulations only allow for one (1) ground sign per lot, in the Highway Business (H-B) and General Manufacturing (G-M) zoning districts, with a maximum sign height of twenty (20) feet. As such enterprises are allowed only one (1) such sign the Planning and Development Committee and Planning Board are in favor of an amendment to the Town's sign regulations that would increase the maximum ground sign height requirement for H-B and G-M districts from twenty (20) feet to thirty (30) feet.

Jeff Wilson made a motion, and Joe Norman seconded, to call for a public hearing for proposed sign ordinance text amendment at the regularly scheduled March 20, 2018 Town of Sawmills Council meeting. All were in favor.

PUBLIC COMMENT:

No one wished to speak.

UPDATES:

FEBRUARY CODE ENFORCEMENT REPORT: Town Planner Leslie M. Meadows stated that there are seven (7) code enforcement cases open:

- Teresa Annas Compton is the owner of a dilapidated house located at 4476 Sawmills School Road. The Town can move forward with contracting out abatement efforts (demo and removal) and require reimbursement in the form of a lien on the property;
- Carolyn Bray/Robyn Brittan, owner of 2570 Baker Cir. Abandoned mobile home. Town Planner Leslie M. Meadows stated in order to move forward a final Notice of Violation packet from the Town Attorney's office to set a hearing date will be needed before the Town can contract out the abatement efforts (demo and removal) and require reimbursement in the form of a lien on the property;
- John "Jody" McRary and neighbors, Jody Drive. Outdoor storage/junk vehicles in ROW/freight container. This is a non-conforming use, Impressive Auto, encroaching on neighborhood and blocking street for Fire & Rescue/Trash Pick-up. Town Planner Leslie M. Meadows stated she spot checked the property on February 8, 2018. A code enforcement committee meeting was held on December 28, 2017 for this matter. It was decided that the Town would look into the cost of relocating the shipping container for the landowner, in order to avoid any ordinance amendments that could result in the influx of these containers in residential areas. The landowner has two (2) possible new locations, but the Town has yet to find an affordable, insured mode of transportation for relocation;
- Jose Montes, owner 4321 Cherokee Court. High grass/junk vehicles. Town Planner Leslie M. Meadows stated that she spot checked property on February 8, 2018. There was one (1) tagged car in the cul-de-sac. There was some kind of yard work in progress which could be the process of preparing to install a proper driveway? Small lot size and steep slope are limiting factors;
- Janice Griffin, Trustee of Iona Griffin, 2148 Oaktree Ln. Abandoned, partially burned apartment building. Town Planner Leslie M. Meadows stated that she received an update from landowner's attorney on February 5, 2018. Lewis Miller Construction is almost finished with the demolition and removal of only the damaged portions. The plan is to repair/rebuild based off what is left salvageable. A structural engineer has been hired to certify that what remains of the structure is sound enough to begin reconstruction. A Caldwell County Building permit was obtained on January 10, 2018 without getting a building permit from the Town;
- Jeremiah Taylor, owner of 4190 Duff Dr. Junked vehicles/outdoor storage/overgrown vegetation. Town Planner Leslie M. Meadows stated she spot checked the property on February 8, 2018. Town Planner Leslie M. Meadows stated that she left a telephone message with the landowner asking him to report back on his intentions before the February 20, 2018 Council meeting. The landowner had originally stated that the one (1) car would be removed immediately and the truck frame would have to be reattached before it could be moved. Landowner returned the telephone call on February 20, 2018 and stated that he had to find the titles to the vehicles before they could be removed by a towing company. Landowner has found those titles and is in the process of making arrangements for the vehicles to be towed;
- Jane Greene, owner of 4446 Villa Ln. Outdoor storage encroaching on neighbor. Town Planner Leslie M. Meadows stated that she has discussed the items for removal

and/or relocation. Landowners grandson will be performing the work, and has agreed to contact Town Planner Leslie M. Meadows once the work is completed, hopefully by the end of February. Town Planner Leslie M. Meadows stated that she will continue to monitor for progress.

No Council action was required.

TOWN ADMINISTRATOR UPDATE: Town Administrator Christopher Todd stated that her had spoken to Anthony Starr of the WPCOG and Mr. Starr stated he had enjoyed the presentation that he had ~~presented to~~ done for the Council during the February 9, 2018, Budget Retreat and he is working on the notes for the Council had asked for about the presentation.

Town Administrator Christopher Todd also stated that the Town had applied for two (2) grants for a GIS inspired project (one (1) grant for water and one (1) grant for sewer) that would put water and sewer lines on a GIS site. The Town did get approved for the water grant and the Town's portion would be between thirty-five hundred dollars (\$3,500.00) and four thousand dollars (\$4,000.00). If the Town would like to go ahead with the sewer portion without a grant the cost would be approximately twenty-seven thousand dollars (\$27,000.00).

COUNCIL COMMENT: Mayor Johnnie Greene asked if anyone on the Council had any questions or comments at this time.

Clay Wilson stated the he has received a telephone call from Mrs. Wright, the principal at Sawmills Elementary School, thanking the Town and Council for the donation that they receive every year.

Jeff Wilson wanted to thank everyone for coming out and he hoped everyone is enjoying the nice February weather.

Rebecca Johnson wanted to thank everyone for coming out and hoped to see everyone at the next meeting.

Keith Warren stated that he appreciated everyone coming out.

Joe Norman wanted to thank everyone for coming out and hoped everyone had a safe trip home. Joe Norman also stated that he hoped everyone enjoyed the weather while it lasts.

COUNCIL ADJOURN: Mayor Johnnie Greene asked for a motion to adjourn.

Keith Warren made a motion, and Joe Norman seconded, to adjourn the meeting. All were in favor.

Johnnie Greene, Mayor

Julie A. Good, Town Clerk

AGENDA ITEM 7A

MEMO

DATE:

March 20, 2018

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

The Town of Sawmills would like to congratulate Lorenzo Kelly on winning the Recycle Rewards Program for the month of March. Mayor Johnnie Greene will present him with a Certificate of Appreciation. A thirty-two dollar (\$32.00) credit will be added to the current sanitation bill.

Recommendation:

No Council action is required.



MAYOR
Johnnie Greene

TOWN ADMINISTRATOR
Christopher Todd

**TOWN
COUNCIL**

Clay Wilson, Mayor Pro-Tem
Keith Warren
Joe Norman
Jeff Wilson
Rebecca Johnson

COUNCIL MEETING
March 20, 2018
6:00 PM

Agenda Item #8A

PLANNER'S STAFF REPORT

PROPOSED SIGN ORDINANCE TEXT AMENDMENT

Status: Currently, Sawmills' Sign Regulations only allow for one ground sign per lot, in the Highway Business (H-B) and General Manufacturing (G-M) zoning districts, with a maximum sign height of 20 feet. As such enterprises are allowed only one such sign, the Code Enforcement Committee and Planning Board, are in favor of an amendment to the Town's Sign Regulations that would increase the maximum ground sign height requirement for H-B and G-M districts from 20 feet to 30 feet. If approved, this amendment will only apply to commercial/industrial enterprises located on properties zoned H-B or G-M, which typically exemplify larger lot sizes, as well as taller maximum building heights.

See attached proposed text, as amended, under Section 153.114 "Signs in the H-B and G-M Zoning Districts."

Consistency with Comprehensive Plan:

The mission statement of the Sawmills Comprehensive Plan calls for establishment of a flourishing economy with a range of business establishments. This proposed text amendment promotes this goal by creating increased advertising opportunities for entrepreneurial development.

Action Needed:

DENY or APPROVE. If approved, adopt this or a similar statement:

"This amendment is approved, as presented (and/or revised), and is in the public interest because it supports the local economy by increasing advertising opportunities for entrepreneurial development."

SIGN REGULATIONS

§ 153.110 GENERAL.

(A) All announcement signs and structures, which include business signs as defined by this chapter, shall be approved by the Zoning Enforcement Officer and shall comply with the following regulations.

(B) *Location.* No advertising sign or structure shall be erected, constructed or maintained so as to interfere with vision clearance along any street, road or highway or at any intersection or junction of two or more traffic arteries. Nor shall any advertising sign or structure be located within the street, road or highway right-of-way.

(C) *Illumination.* No flashing or intermittent lights may permitted. Only one illuminated sign per professional office per building is permitted. All illuminated signs or structures shall be placed so as to prevent the light rays or illuminations from being cast upon residential dwellings. However, any sign performing a public service function indicating time, temperature, stock market quotations or similar services shall be permitted.

(D) *Billboards.* No billboards or other off-site signs are permitted within the jurisdiction of this chapter.

(E) *Portable signs.* No portable or other temporary signs are permitted within the jurisdiction of this chapter.

(F) *Maintenance.* All advertising structures, together with any supports, braces, guys and anchors shall be kept in good repair and in a safe state of preservation. All signs, including political signs, erected to serve temporary purposes shall be removed within 60 days.

(G) *Administration.* The Zoning Enforcement Officer shall refuse a permit for the erection or construction of any advertising sign or structure which does not meet the requirements of this section. The Zoning Enforcement Officer shall order the removal of any signs that are not constructed or maintained in accordance with the provisions of this section.

(H) *Traffic safety precautions.* The following practices in relation to signs are prohibited, notwithstanding any other provisions in this chapter, in order to preserve the safety of pedestrians and vehicular movement:

(1) No signs shall use such words as "stop", "slow", "caution", "danger" or similar admonitions which may be confused with traffic directional signs erected by governmental agencies; and

(2) No sign shall be erected so as, by its location, color, nature or message, to permit it to be confused with or obstruct the view of traffic signals or signs, or so it would tend to be confused with warning lights of an emergency or public safety vehicle.

(I) *Prohibited locations for signs.* No sign shall be attached to any utility pole, tree, rock or other natural object.

(J) *Signs not subject to control.* The following signs are not subject to the control of this chapter:

(1) Non-illuminated identification signs on private property not exceeding two square feet in area, not of a commercial nature and bearing only property identification numbers and names, post office box numbers and name(s) of occupants of the premises;

(2) Historic markers erected by a governmental body;

(3) Legal notices, identification and informational signs and traffic directional signs erected by or on behalf of a governmental body;

(4) Not more than one sign total, with not more than one per public street frontage, located on private property, directing and guiding traffic on private property, with the permission of the owner, by which bear no advertising matter and do not exceed eight square feet in area on each side and do not exceed six feet in height;

(5) Bulletin signs incidental to churches, located on-site, provided they do not exceed 12 square feet in area and have a maximum height of six feet; or

(6) Non-illuminated, temporary yard sale signs located entirely on private property and less than six square feet containing the date of the sale and/or property address, provided such signs are removed within two days following the sale.

(K) *Violation.* In addition to the remedies provided in G.S. §§ 14-4 and 160A-75 as amended and otherwise as law provided, whenever, by the provisions of this section, the performance of any act is prohibited, or whenever any regulation Limitation is posed on the erection or removal of a sign, a failure to comply with the provision shall constitute a violation of this chapter. Violation of any provision of this chapter shall subject the offender to a civil and/or criminal penalty as set forth in §153.999.

(Ord. passed 4-17-2012) Penalty, see § 153.999

§ 153.111 SIGNS IN THE RESIDENTIAL ZONING DISTRICTS.

Small professional or announcement sign, non-illuminated, not over two square feet in area mounted flat to the main wall of the building, and any non-illuminated real estate signs not over six square feet in area.

(Ord. passed 4-17-2012)

§ 153.112 SIGNS IN THE O-I ZONING DISTRICT.

(A) *Wall signs.* Wall signs shall not exceed more than six inches from the building's wall, shall not exceed 15 square feet in area for any one premise, and shall not exceed ten feet in height above the natural ground line.

(B) *Ground signs.* Ground signs, not exceeding one per lot, shall not exceed more than ten feet in height above the natural ground line, shall meet all yard requirements for the district and shall not exceed 15 square feet in surface area.

(C) *Roof signs.* Roof signs are not permitted.

(D) *Window signs.* Window signs shall be placed only on the inside of professional buildings and shall not exceed 25% of the glass area of the pane upon which the sign is displayed.

(Ord. passed 4-17-2012) Penalty, see § 153.999

§ 153.113 SIGNS IN THE N-B ZONING DISTRICT.

(A) *Wall signs.* Wall signs shall not exceed more than six inches from the building's wall, shall not exceed 100 square feet in area for any one premise, and shall not exceed 20 feet in height above the natural ground line.

(B) *Ground signs.* Ground signs, not exceeding one per lot, shall not exceed 15 feet in height above the natural ground line, shall meet all yard requirements for the district and shall not exceed 60 square feet in surface area.

(C) *Roof signs.* Roof signs are not permitted.

(D) *Window signs.* Window signs shall be placed only on the inside of professional buildings and shall not exceed 25% of the glass area of the pane upon which the sign is displayed. Only one illuminated sign per business per building is permitted.

(Ord. passed 4-17-2012) Penalty, see § 153.999

§ 153.114 SIGNS IN THE H-B AND THE G-M ZONING DISTRICTS.

(A) *Wall signs.* Wall signs shall not exceed more than six inches from the building's wall, shall not exceed 200 square feet in area for any one premise, and shall not exceed 20 feet in height above the natural ground line.

(B) *Ground signs.* Ground signs, not exceeding one per lot, shall not exceed 20 30 feet in height above the natural ground line, shall meet all yard requirements for the district and shall not exceed 60 square feet in surface area.

(C) *Roof signs.* Roof signs shall not exceed ten feet in height above the roof, shall meet all the yard and height requirements for the zoning district and shall not exceed 200 square feet on a side for one premise.

(D) *Window signs.* Window signs shall be placed only on the inside of professional buildings and shall not exceed 25% of the glass area of the pane upon which the sign is displayed. Only one illuminated sign per business per building is permitted.

(E) *Illumination.* Only one illuminated sign per professional office per building is permitted.

(Ord. passed 4-17-2012)

§ 153.115 COMPREHENSIVE SIGN PACKAGES.

(A) As an option to the permanent signage standards set forth in this section, institutional, commercial, or industrial developments shall be allowed to submit an application for a comprehensive sign package. All comprehensive sign packages shall be reviewed as a conditional use permit in accordance with the procedures set forth in this chapter. Any signage not specifically identified in the comprehensive sign package shall conform to the minimum signage criteria contained in this chapter.

(B) The comprehensive sign package shall include a master signage plan including the following:

(1) Site plan identifying locations of freestanding, multi-tenant, and directional signs;

(2) List of each type of sign to be permitted in the development with accompanying allowances. At a minimum, the following information shall be provided:

(a) Freestanding sign regulations to include dimensions of support structures, dimensions of sign face, permitted sign copy area (maximum individual and aggregate sign area per establishment), and maximum height of sign;

(b) Wall sign allowances to include permitted sign copy area (maximum individual and aggregate sign area per establishment), heights (in relation to storefront height) and area (in relation to storefront area);

(c) Directional sign allowances to include height and sign area;

(d) Illumination guidelines describing the type(s) allowed, placement, intensity, and hours of illumination;

(e) Changeable copy guidelines;

(f) Temporary signage guidelines; and

(g) Theme and/or color guidelines - provide graphic depictions of sign designs, color palettes, font style and letter size, illumination, materials, and sample sign copy areas.
(Ord. passed 4-17-2012) Penalty, see § 153.999

AGENDA ITEM 9A

MEMO

DATE:

March 20, 2018

SUBJECT:

Financial Matters:
Request for Donation

Discussion:

The Town has received a request from the Caldwell County DAV Chapter 6 for a donation in the amount of one hundred dollars (\$100.00).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.



Town of Sawmills

Johnnie Greene, Mayor
Christopher Todd, Town Administrator

Funding Request:

Name of Organization: DAV Ch. 6 Phone #: 396-4732

Permanent Address: 4313 Hickory Nut Ridge Rd
 City: Hudson State: NC Zip Code: 28638

Contact Name: Steve Holsclaw Fed Tax ID #: _____

Amount Requested: \$100 Amount needed for the Project: _____

Date Funds Needed: _____ Project Begin/End Dates: 5-19-18

Complete description of project: Golf Tournament 5-19-18

How will the funds be used?: To help with operations of chapter home

How will this project benefit the community?: Helping Veterans in Caldwell Co

Official Town Use Only

Date application received: 3/1/18 Date presented to Council: 3/20/2018

Date approved/denied (circle one): _____ Amount approved: _____

Available balance in Governing Body Expense Acct: 4200.00

Date check written: _____ Check #: _____ Amount: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act. Johnnie Greene

AGENDA ITEM 9B

MEMO

DATE:

March 20, 2018

SUBJECT:

Financial Matters:
Request for Donation

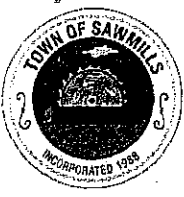
Discussion:

The Town has received a request from the American Legion Post 392 for a donation in the amount of two hundred dollars (\$200.00).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.



Town of Sawmills

Johnnie Greene, Mayor
Christopher Todd, Town Administrator

Funding Request:

Name of Organization: ROCK CREEK COOD CLUB Phone _____
FOR AMERICAN LEGION POST 392 #: 828-367-1170

Permanent Address: 243 LEGION RD

City: HUDSON State: NC Zip Code: 28638

Contact Name: TIM GORDON Fed Tax ID #: 56-1530149

Amount Requested: \$ 200.00 Amount needed for the Project: _____

Date Funds Needed: 4/13 & 14/2018 Project Begin/End Dates: APRIL 14TH

Complete description of project:
HELPS LOCAL AREA VETERANS WITH DIFFERENT NEEDS.
GAZONARISER FOR AMERICAN LEGION POST 392

How will the funds be used?:
WE HELP VETERANS IN PROVIDING THANKSGIVING MEALS, CHRISTMAS MEALS, CHRISTMAS GIFTS FOR VETERANS & MILITARY FAMILIES, POWER BILLS, VARIOUS OTHER BILLS.

How will this project benefit the community?:
BY HELPING VETERANS & ACTIVE MILITARY FAMILIES.

Date application received: <u>3/7/2018</u>		Official Town Use Only		Date presented to Council: <u>3/20/2017</u>
Date approved/denied (circle one): _____		Amount approved: _____		
Available balance in Governing Body Expense Acct: <u>4,200.00</u>				
Date check written: _____	Check #: _____	Amount: _____		

This Instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act. Karen Clark

AGENDA ITEM 11A

MEMO

DATE:

March 20, 2018

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Leslie Meadows continues to make throughout the town.

Recommendation:

No Council action required.

Code Enforcement Report
MARCH 2018

Property Owner	Property Address	Issue	Status
Teresa Annas Compton	4476 Sawmills 5ch Rd	dilapidated house	I believe Council can now vote to move forward with contracting out abatement efforts (Demo & Removal), and require reimbursement in the form of a lien on the property on this case. Will have to defer to Christopher and/or Attorney Terry Taylor.
Carolyn Bray/ Robyn Brittan	2570 Bakers Cir	abandoned mobile home	in order to move forward, a final NOV packet from Attorney to set a hearing date will be needed before Town can contract out the abatement efforts (Demo & Removal), and require reimbursement in the form of a lien on the property.
John "Jody" Mcrary	1956 Jody Drive	freight container as storage structure	Christopher and Mr. Mcrary have agreed on a place for relocating the shipping container. Town has determined which transport service will be utilized. Will have to defer to Christopher on a timeframe for relocation.
Jose Montes	4321 Cherokee Court	no proper driveway, zoning code issue	Spot checked 3/8/18. No cars in cul-de-sac, which implies no remaining junk vehicles. However, no proper driveway ever installed. Small lot size and steep slope are limiting factors.
Janice Griffin, Trustee of Jona Griffin	2148 Oaktree Lane	abandoned, partially burned apartment building	Spoke with lead contractor, Lewis Miller, of Lewis Miller Construction on 3/8/18. Still awaiting report from structural engineer to determine what's salvageable of what remains of the burnt structure. Once cleared to begin reconstruction, Mr. Miller anticipates 6 to 8 months for completion. Will continue to monitor.
Jeremiah Taylor	4190 Duff Drive	junked vehicles, outdoor storage, overgrown vegetation	Spot checked 3/8/18. Both junked vehicles removed. Building materials and jugs of motor oil still need to be addressed. Have left voicemail with Mr. Taylor, and will continue to monitor for clean up.
Jane Greene	4446 Villa Lane	outdoor storage encroaching on neighbor	Met onsite again, various times, with both parties involved. As of 3/8/18, all large outdoor storage items have been removed from under tractor trailer bed and along back property line. Overgrown vegetation has been cleared, and piled for burning. Will continue to monitor property until brush pile is burned, and to make sure new items are not brought back in. Decision to require cover for tractor trailer bed is temporarily postponed/waived.