

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall

**Tuesday, February 17, 2015
6:00 pm**

- | | | |
|-----|--|----------------------------------|
| 1. | Call To Order | Mayor Pro-Tem Trena McRary Kirby |
| 2. | Invocation | |
| 3. | Pledge of Allegiance | Mayor Pro-Tem Trena McRary Kirby |
| 4. | Adopt Agenda | Mayor Pro-Tem Trena McRary Kirby |
| 5. | Approve Meeting Minutes | |
| | A. January 20, 2014 Regular Meeting Minutes | Mayor Pro-Tem Trena McRary Kirby |
| 6. | Public Comment | Mayor Pro-Tem Trena McRary Kirby |
| 7. | Recognitions: | |
| | A. Recycle Rewards | Administrator Seth Eckard |
| 8. | Planning Matters: | |
| | A. Call for Public Hearing for Proposed Parks Text Amendment | Planner Elinor Hiltz |
| 9. | Public Comment: | |
| 10. | Updates: | |
| | A. Code Enforcement Monthly Report | Administrator Seth Eckard |
| | B. Administrators Report | Administrator Seth Eckard |
| | C. Council Comment | Mayor Pro-Tem Trena McRary Kirby |
| 11. | Closed Session: Attorney/Client Privilege | Mayor Pro-Tem Trena McRary Kirby |
| 12. | Adjourn | Mayor Pro-Tem Trena McRary Kirby |

**TUESDAY, JANUARY 20, 2015
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Trena McRary Kirby
Joe Wesson
Jeff Wilson
Johnny Wilson
Gerelene Blevins

STAFF PRESENT

Seth Eckard
Julie Good
Terry Taylor

CALL TO ORDER: Mayor Pro-Tem Trena McRary Kirby called the meeting to order.

INVOCATION: Councilman Joe Wesson gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Trena McRary Kirby led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adopt the agenda.

Jeff Wilson made a motion, and Gerelene Blevins seconded, to adopt the agenda. All were in favor.

APPROVE DECEMBER 16, 2014 REGULAR MEETING MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the December 16, 2014 regular meeting minutes.

Joe Wesson made a motion, and Johnny Wilson seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

No one wished to speak.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Town Administrator Seth Eckard announced Mr. and Mrs. Michael and Wendy Smith as the January Recycle Rewards winner. A credit of twenty-eight dollars (\$28.00) will be added to their sanitation bill and their certificate will be available at the Town Hall for pick up.

No Council action was required.

FINANCIAL MATTERS:

ADOPT AMENDED BUDGET WORKSHOPS SCHEDULE: Mayor Pro-Tem Trena McRary Kirby asked for a motion to amend the April 23, 2015 budget retreat date to April 16, 2015 and the May 21, 2015 date to May 19, 2015 on the FY 2015-2016 budget workshop schedule.

Joe Wesson made a motion, and Gerelene Blevins seconded, to amend the April 23, 2015 budget retreat date to April 16, 2015 and the May 21, 2015 date to May 19, 2015 on the FY 2015-2016 budget workshop schedule. All were in favor.

MCGEE SEWER EASEMENT: Town Administrator Seth Eckard stated that to finish up on all easement acquisitions for the Duff Drive Sewer Easements, the amount of \$2,000.00 (two thousand dollars) needs to be paid to Roger and Elaine McGee.

Joe Wesson made a motion, and Johnny Wilson seconded, to pay the amount of \$2,000.00 (two thousand dollars) to Roger and Elaine McGee. All were in favor.

DONATION REQUEST: Town Administrator Seth Eckard stated that the Town received a request from the Caldwell County Schools for a donation in the amount of \$14,000.00 (fourteen thousand dollars).

Gerelene Blevins made a motion, and Joe Wesson seconded, to approve a donation of \$14,000.00 (fourteen thousand dollars) to Caldwell County Schools. All were in favor.

DISCUSSION:

GREATER HICKORY METROPOLITAN PLANNING ORGANIZATION (MPO): Town Administrator Seth Eckard stated that Bob Gibbs served on the Greater Hickory Metropolitan Planning Organization (MPO) board and his seat is now vacant. The MPO meets the third Wednesday of every month.

Joe Wesson made a motion, and Johnny Wilson seconded, to appoint Jeff Wilson to serve on the Greater Hickory Metropolitan Planning Organization (MPO). All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

No one wished to speak.

UPDATES:

CODE ENFORCEMENT MONTHLY REPORT: Mayor Pro-Tem Trena McRary Kirby stated Town Planner Elinor Hiltz has enclosed an updated status report of Code Enforcement cases and the all cases were closed as of January 2015.

No Council action was required.

ADMINISTRATORS REPORT: Town Administrator Seth Eckard made the following announcements:

- That Lenoir Councilman Ron Stilwell's arrangements were as follows: the funeral was Thursday, January 22, 2015 beginning at 2:00 pm at the First Baptist Church of Lenoir with the receiving to follow in the Church Fellowship Hall. The burial will be private. The Town has sent a card and a flower arrangement.
- Coffee with the Council will be Thursday, January 22, 2015 beginning at 6:00 pm. Councilman Joe Wesson and Councilwoman Gerelene Blevins will be in attendance.
- The Annual Budget Retreat will be February 12, 2015 at the EDC from 9:00 am to 4:00 pm.
- The South Caldwell Christian Ministries has partnered with Sawmills Elementary School to have a mobile food pantry. The first pantry was Saturday, January 17, 2015. There were 66 families in Sawmills that were helped. There will be a mobile pantry in the Sawmills Elementary School parking lot February 14, 2015 and another in a date to be determined in March.
- Town Administrator Seth Eckard will be at the Manager's Conference in Chapel Hill the week of February 6, 2015.
- Town Administrator Seth Eckard's 4 (four) year anniversary with the Town was Tuesday, January 20, 2015.

COUNCIL COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone on the Council had any questions or comments at this time.

Joe Wesson stated that the retirement dinner for Dee Blackwell was very nice and a great man was honored.

Mayor Pro-Tem Trena McRary Kirby wanted to thank Hilde Gilbert and Reed Lingerfelt for coming back to the meetings.

CLOSED SESSION: ATTORNEY/CLIENT PRIVILEGE: Mayor Pro-Tem Trena McRary Kirby asked for a Motion to go into closed session.

Joe Wesson made a motion, and Johnny Wilson seconded, to go into closed session at 6:21 pm.

Gerelene Blevins made a motion, and Joe Wesson seconded, to come out of closed session at 7:30 pm.

COUNCIL ADJOURN: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adjourn.

Jeff Wilson made a motion, and Gerelene Blevins seconded, to adjourn the meeting. All were in favor.

Julie A Good, Town Clerk

Trena McRary Kirby,
Mayor Pro-Tem

AGENDA ITEM 7A

MEMO

DATE:

February 17, 2015

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

After checking numerous accounts on the computer generated list, Public Works Director, Ronnie Coffey, could not find a recycle rewards winner this month.

Recommendation:

No Council action is required.



TOWN ADMINISTRATOR
Seth Eckard

TOWN PLANNER
Elinor Hiltz

**PLANNING
BOARD**

Steve Duncan, Chairman
Buford Pennell
David Powell
Thad Hall
Clyde Miller

COUNCIL MEETING
Feb 17, 2015
6:00 PM

Agenda Item # 8A

PLANNER'S STAFF REPORT

PARKS TEXT AMENDMENT PROPOSAL

Status: Parks are usually beneficial, but in the current ordinance parks are lumped in the "public service facilities" category which includes water treatment plants and police stations, and they are disallowed in the R-20 district. Parks should probably be allowed in every district. **On February 3, the Planning Board recommended approval** of the text amendment as proposed.

Consistency with Comprehensive Plan:

The Sawmills Comprehensive Plan wants to expand parks and greenways. Specifically it says "consider an additional small community park somewhere along Sawmills School Road". Allowing parks in the R-20 district would make it easier for the town to find locations for new parks in accordance with the Comprehensive Plan. (Although the Town has no plans to build another park at this time.)

Action Needed:

CALL FOR PUBLIC HEARING for April 21st at 6:00 pm.

COUNCIL MEETING
February 17, 2015
6:00 PM

Agenda Item #8A

PARKS TEXT AMENDMENT PROPOSAL

Deletions are in strikethrough; new text is highlighted

§ 153.005 DEFINITIONS

PUBLIC SERVICE FACILITY. The use of land, buildings, or structures by a municipal or county agency to provide protective, administrative, maintenance and social services for the general public, including water treatment plants, sewage treatment plants, resources recovery facilities, ~~parks and recreation facilities~~, police and fire stations, municipal buildings, community centers and other similar public structures and facilities.

PARK. A place for the general public to use for active or passive recreation. A park shall be mainly free-of-charge to the general public.

§ 153.051

<i>Use</i>	<i>R-20</i>	<i>RA-20</i>	<i>R-15</i>	<i>O-I</i>	<i>N-B</i>	<i>H-B</i>	<i>G-M</i>	<i>SR</i>
<i>Public service facility</i>		<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>§153.077</i>
<i>Park</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	

§ 153.163 MINIMUM OFF-STREET PARKING REQUIREMENTS.

The following off-street parking spaces shall be required:

<i>Institutional, Public and Semipublic Uses</i>	<i>Required Off-Street Parking</i>
Parks and other recreation facilities	1 space per every 2 participants at facility's full capacity plus 1 space per employee plus 1 space per every 4 spectator seats.

Town of Sawmills, North Carolina



Official Zoning Map

- G-M - General Manufacturing
- H-B - Highway Business
- H-S - Neighborhood Business
- R-15 - High Density Residential
- R-20 - Medium Density Residential
- R-25 - Low Density Residential

- Sawmill Town Limit
- Sawmill ETJ
- County Boundary
- WS IV - Critical Area Watershed
- WS IV - Protected Area Watershed
- Parcels



This is to certify that this is the Official Zoning Map of the Town of Sawmills, North Carolina adopted and approved by the _____ City of _____

Attest:

Town Manager/ Mayor Pro Tem

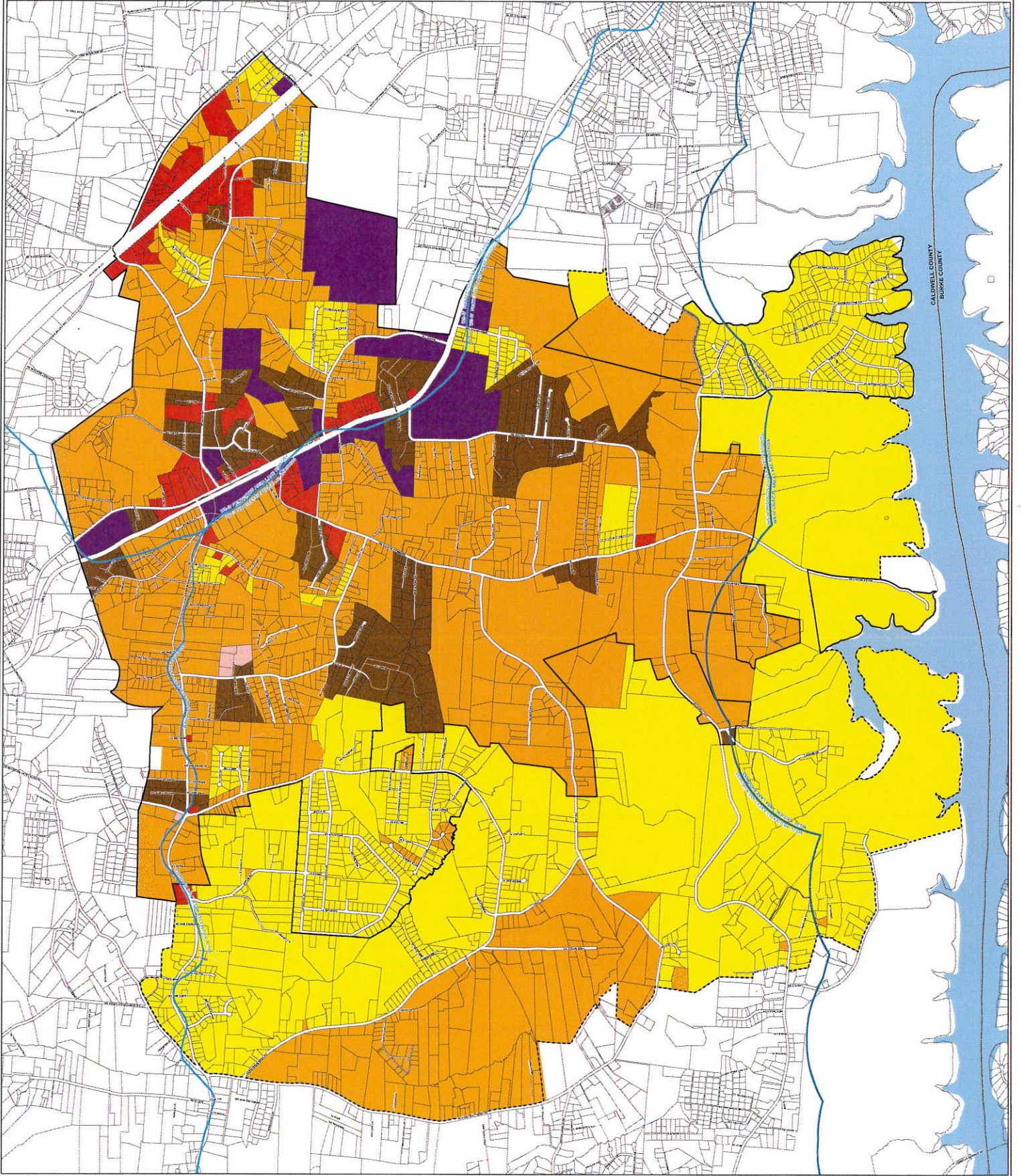
John Good, Town Clerk

Date



This map was created by the Wayne County Office of Geographic Information Systems (GIS) and is the property of the Wayne County Office of Geographic Information Systems (GIS).

Wayne County Office of Geographic Information Systems (GIS) 2015



AGENDA ITEM 10A

MEMO

DATE:

February 17, 2015

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Elinor Hiltz continues to make throughout the town.

Recommendation:

No Council action required.

<u>Property Owner</u>	<u>Property Address</u>	<u>Issue</u>	<u>Status</u>	
Sparks Family Properties LLC	corner of Spartan & Eli	dumping construction debris	need to do a site visit and then take it to code enforcement committee	
Ricky Bentley	2122 Stamey Rd	dumping construction debris	need to do a site visit and then take it to code enforcement committee	
Marlyn Investment Prop LLC	1948 Bucks Dr	trash in front yard	tenant will move out this week and owner will clean property	