

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall

**Tuesday, August 15, 2017
6:00 pm**

- | | | |
|-----|---|------------------|
| 1. | Call To Order | Mayor Joe Wesson |
| 2. | Invocation | |
| 3. | Pledge of Allegiance | Mayor Joe Wesson |
| 4. | Adopt Agenda | Mayor Joe Wesson |
| 5. | Approve Meeting Minutes | |
| | A. July 18, 2017 Regular Meeting Minutes | Mayor Joe Wesson |
| 6. | Public Comment | Mayor Joe Wesson |
| 7. | Recognitions: | |
| | A. Recycle Rewards | Mayor Joe Wesson |
| 8. | Public Hearing: Voluntary Annexation | |
| | A. Open Public Hearing | Mayor Joe Wesson |
| | B. Staff Comments/Recommendations | Mayor Joe Wesson |
| | C. Public Comment | Mayor Joe Wesson |
| | D. Close Public Hearing | Mayor Joe Wesson |
| | E. Council Action | Mayor Joe Wesson |
| 9. | Financial Matters: | |
| | A. Horseshoe Bend Water Project Bids | Mayor Joe Wesson |
| | B. Hunters Path, Oxford Drive and Withers Drive Street Project Bids | Mayor Joe Wesson |
| 10. | Discussion: | |
| | A. Legislative Update 2017 | Mayor Joe Wesson |
| | B. Parking and Traffic Town Ordinance | Mayor Joe Wesson |
| 11. | Updates: | |
| | A. Code Enforcement Monthly Report | Mayor Joe Wesson |
| | B. Council Comments | Mayor Joe Wesson |
| 12. | Closed Session: Personnel | Mayor Joe Wesson |
| 13. | Adjourn | Mayor Joe Wesson |

**TUESDAY, JULY 18, 2017
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Joe Wesson
Gerelene Blevins
Keith Warren
Jeff Wilson
Joe Norman
Reed Lingerfelt

STAFF PRESENT

Christopher Todd
Terry Taylor
Julie A Good

CALL TO ORDER: Mayor Joe Wesson called the meeting to order.

INVOCATION: Pastor Josh Bengé gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Joe Wesson led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Joe Wesson asked for a motion to adopt the July 18, 2017 Agenda.

Reed Lingerfelt made a motion, and Gerelene Blevins seconded, to adopt the July 18, 2017 Agenda. All were in favor.

APPROVE JUNE 20, 2017 REGULAR MEETING MINUTES: Mayor Joe Wesson asked for a motion to approve the June 20, 2017 regular meeting minutes.

Joe Norman made a motion, and Jeff Wilson seconded, to approve the June 20, 2017 regular meeting minutes. All were in favor.

APPROVE JUNE 20, 2017 CLOSED SESSION MEETING MINUTES: Mayor Joe Wesson asked for a motion to approve the June 20, 2017 closed session meeting minutes.

Gerelene Blevins made a motion, and Reed Lingerfelt seconded, to approve the June 20, 2017 closed session meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Joe Wesson asked if anyone had any questions or comments at this time.

No one wished to speak

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Joe Wesson announced Mr. Ron Blankenship as the July Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to his sanitation bill.

No Council action was required.

FINANCIAL MATTERS:

CALDWELL COUNTY ON ADOLESCENT HEALTH DONATION REQUEST: Mayor Joe Wesson stated that the Caldwell County on Adolescent Health had requested a donation in the amount of one hundred dollars (\$100.00).

Gerelene Blevins made a motion, and Joe Norman seconded, to give a donation in the amount of one hundred dollars (\$100.00) to the Caldwell County on Adolescent Health. All were in favor.

CALDWELL COUNTY DARE DONATION REQUEST: Mayor Joe Wesson stated that the Caldwell County Dare had requested a donation in the amount of one hundred dollars (\$100.00).

Gerelene Blevins made a motion, and Keith Warren seconded, to give a donation in the amount of one hundred dollars (\$100.00) to the Caldwell County Dare. All were in favor.

BUDGET AMENDMENT: Town Administrator Christopher Todd stated that Council had discussed two (2) budget amendments during the budget process. The first budget amendment would cover the transfer of eighty-six thousand dollars (\$86,000.00) from the General Fund to the Utility Fund to be set aside for future infrastructure projects. The second budget amendment would cover the transfer of three hundred thirty-five thousand dollars (\$335,000.00) from the Capital Reserve Fund to the General Fund for the purchase of a new refuse truck.

Keith Warren made a motion, and Joe Norman seconded, to transfer eighty-six thousand dollars (\$86,000.00) from the General Fund to the Utility Fund to be set aside for future infrastructure projects and transfer three hundred thirty-five thousand dollars (\$335,000.00) from the Capital Reserve Fund to the General Fund for the purchase of a new refuse truck. All were in favor.

DISPOSAL OF UNSCHEDULED RECORDS: Mayor Joe Wesson stated that the attached list shows all records that staff would like to destroy in accordance with the North Carolina General Statutes Municipal Records and Disposition Schedule.

Reid Lingerfelt made a motion, and Joe Norman seconded, for staff to destroy all records on the attached list. All were in favor.

DISCUSSION:

CALL FOR PUBLIC HEARING: ANNEXATION: Town Administrator Christopher Todd stated that the Town of Sawmills had received a petition for Voluntary Annexation from Clyde and Joanne Miller for two (2) parcels (NCPIN-2756809280 and 2756902113).

The Town must hold a public hearing in order to annex the parcel. Staff proposes the public hearing to be set for the next regularly scheduled Town Council meeting on August 15, 2017.

Joe Norman made a motion, and Gerelene Blevins seconded, to hold a public hearing for the Voluntary Annexation for parcels NCPIN-2756809280 and 2756902113 during the next regularly scheduled Town Council meeting on August 15, 2017. All were in favor.

REFUSE TRUCK QUOTE DISCUSSION: Town Administrator Christopher Todd stated that a new refuse truck was approved as part of the 2017/2018 Fiscal Year budget, with a budgeted amount of three hundred fifty thousand dollars (\$350,000.00). Public Works Director, Ronnie Coffey, received a quote from Carolina Environmental Systems, Inc., for a 2018 Mack LR Dual Steer cab/chassis with a Heil DuraPack Python 28 cubic yard automated side loading refuse body with all standard specifications with the NJPA Sales Contract price of two hundred seventy-two thousand nine hundred eighty-two dollars (\$272,982.00). Town Administrator Christopher Todd stated that the quote for the new refuse truck was a savings of seventy-seven thousand dollars (\$77,000.00) from what Council had budgeted for the refuse truck.

Joe Norman made a motion, and Reed Lingerfelt seconded, to purchase a new refuse truck with the NJPA Sales Contract from Carolina Environmental Systems, Inc., for the contract price of two hundred seventy-two thousand nine hundred eighty-two dollars (\$272,982.00) All were in favor

UPDATES:

JLY CODE ENFORCEMENT REPORT: Town Planner Leslie M. Meadows stated that there are fifteen (15) code enforcement cases open:

- Teresa Annas Compton is the owner of a dilapidated house located at 4476 Sawmills School Road. A letter to initiate a hearing and possible demolition to be sent from Town Attorney Terry Taylor's office. Town Attorney Terry Taylor is doing research on the deed and power of attorney for this property;
- WNC Properties, LLC owner of 4209 Creekview Pl. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- David Graham (Landlord) owner of 4176 US Highway 321A. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- Casey Lynn Wallace, owner of 3950-1 Walters MHP Drive. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- Dwayne and Bridget Mann, owner of 4353 Eli Lane/Fancy Place. Garbage, trash, refuse complaint. Town Planner Leslie M. Meadows stated that she spot checked the site on July 11, 2017 and obvious clearing and clean-up were in progress. Town Planner Leslie M. Meadows stated that there is a skid-steer and dumpster container onsite. Town Planner Leslie M. Meadows stated that she will continue to monitor and work with landowner as long as progress is being made;
- Carolyn Bray, owner of 2570 Baker Cir. Abandoned mobile home. There has been no reply and no change in the status of this case;
- Andrew Dehart, owner 4036 US Highway 321A. High grass and junked vehicles. High grass/weeds still need to be tended. Town Planner Leslie M. Meadows spot checked the site on June 20, 2017, and all the trailers have been removed, but the saplings and vines are still there. Town Planner Leslie M. Meadows will continue to monitor;
- Cheney Carter, owner of 4361 Sawmills School Road. Abandoned/dilapidated home. Town Planner Leslie M. Meadows stated that a letter to initiate hearing and possible repair and/or demolition to be sent from Town Attorney Terry Taylor's office. Town Planner Leslie M. Meadows stated that landowner called on July 6, 2017, and stated that she was planning on trying to repair the home. The landowner arranged mowing and yardwork that was completed on July 11, 2017 and is working with Town staff so that contractors can access property ;
- Donna Clontz, owner of 2453 Granville Drive. High Grass. Town Planner Leslie M. Meadows stated that a Notice of Violation letter was sent to absentee owner (Reno, NV) and current resident on July 7, 2017 with a deadline of July 25, 2017;
- John Wilcox, landowner Ellen St/Janettes Way. High grass. Town Planner Leslie M. Meadows verified the complaint and spoke to landowner on June 27, 2017. Landowner had mowed and sprayed with weed killer to slow growth as of July 11, 2017. Case closed;

- Gena Edwards and Buster Price, owners of 4492 Mayfield Drive. Outdoor storage, junk vehicles and pool complaint. Town Planner Leslie M. Meadows spot checked on July 11, 2017 and spoke to landowner. Pool is still uncovered and untreated. Landowner stated that the pool treatment he bought didn't work and the truck parts in the front yard someone was supposed to be coming to get and try to rebuild. Town Planner Leslie M. Meadows stated that she will continue to monitor;
- Patrick Alexander Lee, owner of 1948 Bucks Drive. High grass/weeds/junk vehicle. Town Planner Leslie M. Meadows stated that she spot checked this property on July 11, 2017. Town Planner Leslie M. Meadows stated that she sent a notice of violation letter on July 13, 2017 with a deadline of July 31, 2017;
- Arnold and/or Jeff Wilson, owners of 1769 Cajah Mountain Road. Outdoor storage and junk vehicles. Town Planner Leslie M. Meadows stated that she spot checked this property on July 11, 2017. Town Planner Leslie M. Meadows stated there are less vehicles, more cleared open space within the yard, but all seems to have been moved to perimeter of property. Town Planner Leslie M. Meadows stated she has left messages for landowner and tenant with no response. Town Planner Leslie M. Meadows will continue to monitor;
- Sasser Family, LLC, owner 2526 Meadows Park Lane. Minimum housing complaint. Town Planner Leslie M. Meadows stated that she needs to verify complaint before arranging site visit with Caldwell County Building Inspector Mark Annas and current resident;
- Jose Montes, owner 4321 Cherokee Court. High grass/junk vehicles. Town Planner Leslie M. Meadows stated that she resent the notice of violation letter via certified mail on July 13, 2017, with a deadline of July 31, 2017.

No Council action was required.

COUNCIL COMMENT: Mayor Joe Wesson asked if anyone on the Council had any questions or comments at this time.

Joe Norman stated that we had a quick and easy meeting. Joe Norman wanted to thank everyone for coming. Joe Norman also stated that would like to see the meetings full every month and hoped everyone had a safe trip home.

Keith Warren wanted to thank everyone for coming out.

Gerelene Blevins stated she was glad to see everyone out for coming out and would like to see more people at the meetings.

Jeff Wilson wanted to thank everyone for coming out and hoped everyone had a safe trip home.

Reed Lingerfelt wanted to thank everyone for coming out and hoped everyone had a safe trip home.

Mayor Joe Wesson wanted to thank everyone for coming out. Mayor Joe Wesson stated

that Council likes to see the citizens come out to the meeting and some of the Town's best ideas come from the citizens. Mayor Joe Wesson also wanted to thank Council and staff for all their hard work on the budget. Mayor Joe Wesson stated he hoped everyone had a safe trip home.

COUNCIL ADJOURN: Mayor Joe Wesson asked for a motion to adjourn.

Joe Norman made a motion, and Reed Lingerfelt seconded, to adjourn the meeting. All were in favor.

Joe Wesson, Mayor

Julie A. Good, Town Clerk

AGENDA ITEM 7A

MEMO

DATE:

August 15, 2017

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

The Town of Sawmills would like to congratulate James Fox on winning the Recycle Rewards Program for the month of August. Mayor Joe Wesson will present him with a Certificate of Appreciation. A thirty-two dollar (\$32.00) credit will be added to the current sanitation bill.

Recommendation:

No Council action is required.

AGENDA ITEM 8A

MEMO

DATE:

August 15, 2017

SUBJECT:

Public Hearing:
Voluntary Annexation

Discussion:

The Sawmills has received a petition for Voluntary Annexation from Clyde and Joanne Miller for two parcels (NCPIN- 2756809280 and 2756902113). Attached to this memorandum is the signed petition, a survey of the area to be annexed, the legal description of the properties, deed, and tax information.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.

NORTH CAROLINA
CALDWELL COUNTY

TOWN OF SAWMILLS

PETITION FOR CONTIGUOUS ANNEXATION

Date: 7-11-17

Petition No.: 1-2017

TO: THE TOWN CLERK AND TOWN COUNCIL OF THE TOWN OF SAWMILLS

1. I, (We), the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed to the Town of Sawmills according to G.S. 160A-31 (Annexation by Petition), which states that the governing board of any municipality may annex by ordinance any area contiguous to its boundaries upon presentation to the governing board of a petition signed by the owners of all the real property located within such area. The petition shall be signed by each owner of real property in the area and shall contain the address of each owner. **(Note: If the property title is listed in both husband and wife's name, both are required to sign the petition).**

NAME:

ADDRESS:

Clyde M. Miller

4403 Horseshoe Bend Rd

Jo Ann Miller

Hudson NC 28638

2. The area to be annexed is contiguous to the Town of Sawmills and the boundaries of such territory are described on attached page. **(Note: In order to assist the Town of Sawmills in locating the property or properties involved, it is required that a map of the property or properties be attached, including the county tax map number(s), lot number(s), block number(s), the name of the streets or roads bordering the property or properties, the square footage contained, the dimensions, a copy of the deed for each property, and/or the metes and bounds description of the property or properties so the proper legal advertisement can be run in the paper).**

3. The governing board shall have authority to make the annexing Ordinance effective immediately or on any specified date within six (6) months from the date of passage of the Ordinance. The newly annexed territory shall be subject to municipal taxes levied for the fiscal year following the date of annexation as explained in G.S. 160A-31.

4. Signed this the date as established on the attached signature pages.

(Separate Signature Pages Attached)

HUSBAND:

WIFE:

DATE:

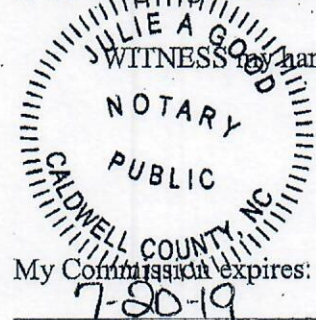
Clyde M. Miller
Clyde M. Miller

Jo Ann Miller
Jo Ann Miller

7-11-17

NORTH CAROLINA
Caldwell COUNTY

I, Julie A Good a Notary Public, for said County and State, do hereby certify that Clyde M. Miller personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

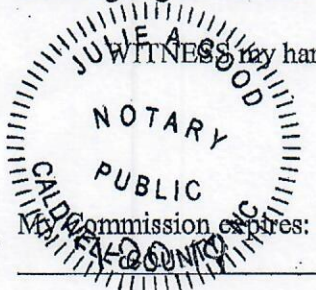


WITNESS my hand and Official Seal, this 11th day of July, 2017.

Julie A Good
Notary Public
Julie A Good
Printed Name of Notary Public

NORTH CAROLINA
Caldwell COUNTY

I, Julie A Good a Notary Public, for said County and State, do hereby certify that Jo Ann Miller personally appeared before me this day and acknowledged the due execution of the foregoing instrument.



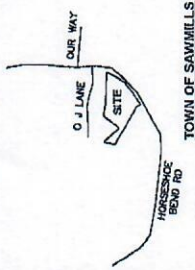
WITNESS my hand and Official Seal, this 11th day of July, 2017.

Julie A Good
Notary Public
Julie A Good
Printed Name of Notary Public

EXHIBIT A

- 1) Attached copy of Deed;
- 2) Attached copy of Tax Bill for Property Requested to be Annexed;
- 3) Attached Survey prepared by Registered Surveyor containing the metes and bounds description of the tract to be annexed.

VICINITY MAP - CALDWELL COUNTY
(NOT TO SCALE)



I, DONALD E. HARRISON, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS MAP WAS PREPARED UNDER MY DIRECT SUPERVISION (SEEDED PLOTS AND RECORDED PLATS) AND IT IS A FULL AND ACCURATE MAP OF THE AREA HERETOFORE ANNEXED TO THE CORPORATE LIMITS OF THE TOWN OF SAWMILLS AND WAS PREPARED IN ACCORDANCE WITH GS 160A-31.

I FURTHER CERTIFY THAT THIS SURVEY (S11) IS

IS OF ANOTHER CATEGORICAL ANNEXATION MAP AND IS THEREFORE AN EXCEPTION TO THE TOWN OF SAWMILLS SUBDIVISION ORDINANCE.

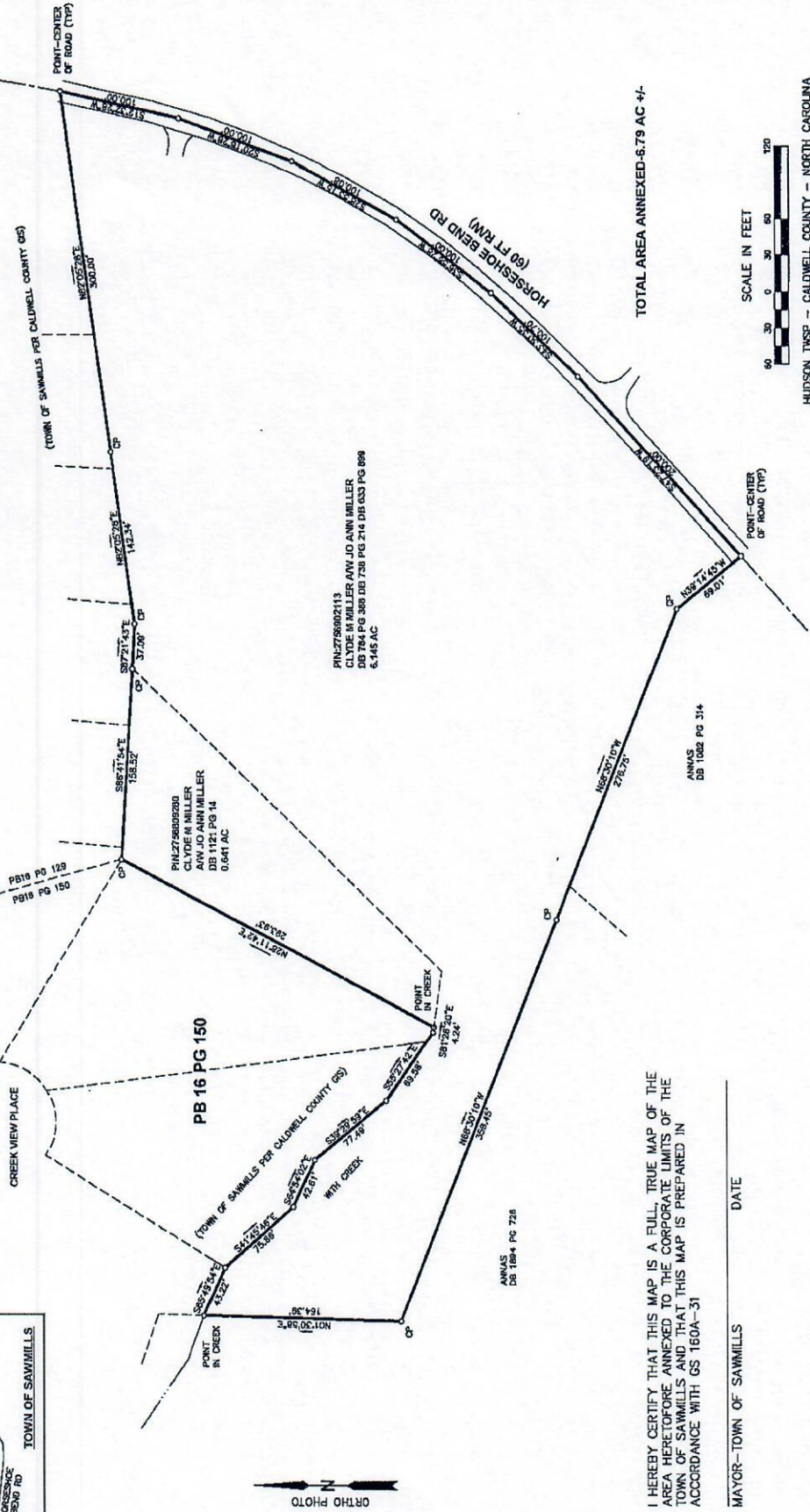
WITNESS MY HAND AND SEAL:

COUNTY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS ATTACHED MEETS ALL STANDARD REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

PB 16 PG 129



SCALE IN FEET
0 30 60 90 120
HUDSON TNSP - CALDWELL COUNTY - NORTH CAROLINA

TOTAL AREA ANNEXED-6.79 AC +/-

I HEREBY CERTIFY THAT THIS MAP IS A FULL, TRUE MAP OF THE AREA HERETOFORE ANNEXED TO THE CORPORATE LIMITS OF THE TOWN OF SAWMILLS AND THAT THIS MAP IS PREPARED IN ACCORDANCE WITH GS 160A-31

MAYOR-TOWN OF SAWMILLS

DATE

CALDWELL COUNTY NORTH CAROLINA

I, _____, A NOTARY PUBLIC FOR THE STATE AND COUNTY SHOWN, CERTIFY THAT PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THIS INSTRUMENT. WITNESS MY HAND AND SEAL THIS _____ DAY OF _____ 2017.

NOTARY PUBLIC MY COMMISSION EXPIRES

TOWN OF SAWMILLS
VOLUNTARY ANNEXATION-CLYDE M MILLER

FILE DATA	PROJECT DATE
MILLERWATERING	JUNE 12 2017
PROJECT NUMBER	PROJECT MANAGER
17074	1UP



WEST CONSULTANTS, PLLC
405 SOUTH STERLING STREET
MORGANTON, NORTH CAROLINA 28655
828-433-5861 FAX: 828-433-5862

- NOTES:
- 1 - THIS PLAT CREATES NO TYPE OF SUBDIVISION
 - 2 - THIS PLAT IS FOR ANNEXATION PURPOSES ONLY
 - 3 - ALL DISTANCES ARE HORIZONTAL
 - 4 - NO HORIZONTAL CONTROL WITHIN 2000 FT

LEGEND

CP-COMPUTED POINT

JUNE 15, 2017

TOWN OF SAWMILLS

MILLER ANNEXATION DESCRIPTION

BEGINNING AT THE NORTHERN CORNER OF PIN 2756809280 (CLYDE M MILLER-DB 1121 PG 14), ALSO BEING A COMMON CORNER OF PB 16 PG 129 AND PB 16 PG 150:

THENCE WITH MILLER AND PB 16 PG 129, S86°41'54"E 158.52' TO A CORNER OF PIN 2756902113 (CLYDE M MILLER-DB 784 PG 388, DB 738 PG 214, DB 633 PG 899), THENCE CONTINUING WITH MILLER AND PB 16 PG 129 S87°21'43"E 37.09', N82°05'28"E 142.34', AND N82°05'28"E 300.00' TO A POINT IN THE CENTER OF HORSESHOE BEND ROAD, THENCE WITH THE CENTER OF HORSESHOE BEND ROAD S12°32'28"W 100.00', S20°16'28"W 100.00', S28°53'15"W 100.08', S36°56'28"W 100.00', S43°30'35"W 100.70', AND S47°23'19"W 200.00', THENCE LEAVING THE ROAD AND WITH ANNAS (DB 1082 PG 314) N39°14'45"W 69.01' AND N68°30'10"W 276.75', THENCE WITH ANNAS (DB 1894 PG 726) N68°30'10"W 358.45' AND N01°30'58"E 164.39' TO A POINT IN THE CENTER OF A CREEK, THENCE WITH THE CREEK AND PB 16 PG 150 S65°49'54"E 43.22', S41°45'46"E 75.86', S64°54'02"E 42.61', S39°29'59"E 77.49', S55°27'42"E 69.58', AND S81°26'20"E 4.24' TO THE SOUTHERN CORNER OF PIN 2756809280, THENCE WITH PIN 2756809280 AND PB 16 PG 150 N28°11'42"E 293.93' TO THE POINT OF BEGINNING.

TOTAL OF BOTH PARCELS: 6.79 AC +/-

BK1121PG0014

LIVELL COUNTY

10-43-94

FILED
LOIS GREENE

\$2.00

Real Estate
Excise Tax34 OCT -3 AM '94
By: *Lois Greene*
REGISTER OF DEEDS
CALDWELL CO., N.C.

Excise Tax 2.00

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier No. _____

Verified by _____ County on the _____ day of _____, 19 _____

by _____

Mail after recording to _____

This instrument was prepared by Robbins & Hamby, PA, PO Drawer A, Granite Falls, NC 28630

Brief description for the index

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this 29 day of April, 1994, by and between

GRANTOR

GRANTEE

O. J. MILLER

CLYDE M. MILLER and wife,
JO ANN MILLERRoute 2, Box 465A
Hudson, NC 28638

Enter in appropriate block for each party's name, address, and, if appropriate, character of entity, e.g., corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of _____, _____ Township,

_____ Caldwell _____ County, North Carolina and more particularly described as follows:

BEGINNING at an iron pin located at the base of a 12" Pine Tree, a corner of Clyde M. Miller as recorded in Deed Book 738 at Page 214, said iron pin also being located North 85°27'11" West 37.09 feet from an old Oak Tree corner and running thence with the line of Clyde M. Miller South 45°16'34" West 127.14 feet to an iron pin located at a 24" Oak Tree and thence continuing with the line of Clyde Miller South 45°13'57" West 217.87 feet to an iron pin located at a Maple Tree on a creek bank and thence continuing South 45°13'57" West 14.12 feet to a point located in the center of a Creek and running thence with the center of creek North 80°31'39" West 46.65 feet to a point located in creek, a new corner and running thence a new line North 29°06'20" East 17.48 feet to an iron pin set on creek and thence continuing North 29°06'20" East 276.45 feet to an iron pin set, a new corner and running thence a new line South 85°47'05" East 158.51 feet to the point of beginning.

The above description contains 0.64 acres as surveyed by James D. Ferguson Land Surveyor dated August 23, 1993 and being a part of the property conveyed to O. J. Miller by Deed Book 208 at Page 255.

4. The drafter of this instrument has not checked the title to the above described property and makes no certification as to title and was not responsible for closing a sale of the property.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whatsoever except for the exceptions hereinafter stated. Title to the property hereinabove described is subject to the following exceptions:

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TAX NOTICE

PLEASE SEND PAYMENT TO:

CALDWELL COUNTY TAX COLLECTOR
PO BOX 2200
LENOIR, NC 28645

Bill Date 6/28/2017

DETACH AND
RETAIN THIS
PORTION FOR
YOUR RECORDS

YEAR	BILL NUMBER	ACCOUNT NUMBER	TAX DISTRICT	RATE	PROPERTY TAX
2017	34620	3495	COUNTY	0.6300	\$106.47
MAP NUMBER 03 81 1 80 DESCRIPTION BK 1121 PG 14 YR 94 ST 2.00 LOCATION HORSESHOE BEND RD (OFF)			SAWMILLS RURAL	0.0950	\$16.06
			RESCUE SAWMILLS RURAL	0.0085	\$1.44
			SAWMILLS	0.2000	\$33.80
REAL VALUE	PER PROP. VALUE	EXCLUSION	NET TAXABLE VALUE	TOTAL TAX	\$157.77
16,900	0	0	16,900	INTEREST	\$0.00
				OTHER CHARGES	\$0.00
				CREDITS	\$0.00
				TOTAL DUE	\$154.61

If your bill is delinquent, please check the Overview & Pay screen for correct amount including interest. If we receive your payment for the incorrect amount, you may have a balance due. Please contact our office for more information.

PLEASE DETACH AND RETURN THIS PORTION WITH PAYMENT

WRITE BILL NUMBER ON CHECK OR MONEY ORDER	
YEAR	ACCOUNT NUMBER
2017	3495
AMOUNT DUE IF PAID IN JULY	\$154.61
AMOUNT DUE IF PAID IN AUGUST	
TOTAL TAX DUE SEPT. 1 - JAN. 5	
TOTAL AMOUNT ENCLOSED	

ADDRESS SERVICE REQUESTED

MILLER CLYDE M
MILLER JO ANN
4403 HORSESHOE BEND RD

HUDSON, NC 28638

DETACH AND
RETAIN THIS
PORTION FOR
YOUR RECORDS

TAX NOTICE

PLEASE SEND PAYMENT TO:
CALDWELL COUNTY TAX COLLECTOR
PO BOX 2200
LENOIR, NC 28645

Bill Date 6/28/2017

YEAR	BILL NUMBER	ACCOUNT NUMBER	TAX DISTRICT	RATE	PROPERTY TAX
2017	34622	3495	COUNTY	0.6300	\$816.17
MAP NUMBER 03 81 1 30 DESCRIPTION 0633/0899 1971 0.50 LOCATION 4403 HORSESHOE BEND RD			SOLID WASTE	22.7500	\$273.00
			SAWMILLS RURAL	0.0950	\$123.07
			RESCUE SAWMILLS RURAL	0.0085	\$11.01
			TOTAL TAX		\$1,223.25
REAL VALUE	PER PROP. VALUE	EXCLUSION	NET TAXABLE VALUE	INTEREST	
100,000	29,550	0	129,550		\$0.00
			OTHER CHARGES		\$0.00
			CREDITS		\$0.00
			TOTAL DUE		\$1,204.25

If your bill is delinquent, please check the Overview & Pay screen for correct amount including interest. If we receive your payment for the incorrect amount, you may have a balance due. Please contact our office for more information.

PLEASE DETACH AND RETURN THIS PORTION
WITH PAYMENT

WRITE BILL NUMBER ON CHECK OR MONEY ORDER		
YEAR	BILL NUMBER	ACCOUNT NUMBER
2017	34622	3495
AMOUNT DUE IF PAID IN JULY		\$1,204.25
AMOUNT DUE IF PAID IN AUGUST		
TOTAL TAX DUE SEPT. 1 - JAN. 5		
TOTAL AMOUNT ENCLOSED		

ADDRESS SERVICE REQUESTED

MILLER CLYDE M
MILLER JO ANN
4403 HORSESHOE BEND RD

HUDSON, NC 28638

AGENDA ITEM 9A

MEMO

DATE:

August 15, 2017

SUBJECT:

Financial Matters:
Horseshoe Bend Waterline
Replacement and Extension
Project Bids

Discussion:

The bid opening for the Horseshoe Bend Waterline replacement and extension project occurred on August 8, 2017. Three (3) bids were received. The lowest bid was submitted by Iron Mountain Construction of Mountain City, Tennessee in the amount of two hundred fifty-four thousand nine hundred four dollars (\$254,904.00). The bid packages have been reviewed by West Consultants, PLLC on behalf of the town.

The town budgeted a total of two hundred ninety-three thousand dollars (\$293,000.00) for this project.

Attached is the letter from West Consultants stating that Iron Mountain Construction is qualified to do this project.

Also attached is a bid summary of all submitted proposals.

Recommendation:

Staff recommends Council award the project to the lowest bidder, Iron Mountain Construction, to complete the waterline replacement and extension projects for a total amount of two hundred fifty-four thousand nine hundred four dollars (\$254,904.00).



405 South Sterling Street, Morganton NC 28655

828 433 5661 / fax 828 433 5662 / westcons@bellsouth.net

August 8, 2017

Mr. Christopher Todd
Town of Sawmills
4076 US Highway 321-A
Granite Falls, NC 28630

RE: Bid Results
Horseshoe Bend Waterline Replacement and Extension Project

Dear Mr. Todd:

On Tuesday, August 8, 2017 at 11:00 AM, bids for the subject project were opened and read aloud. A summary of the three (3) bids received is enclosed. The lowest bid was submitted by Iron Mountain Construction of Mountain City, Tennessee in the amount of \$254,904.00. Based on their previous jobs completed with our firm, we consider Iron Mountain Construction qualified to perform the project.

I hope this information is useful to the Council as they consider these bids. Please let me know if you need more information.

Sincerely,

WEST CONSULTANTS, PLLC

A handwritten signature in black ink that reads 'Todd J. Poteet'.

Todd J. Poteet, PE

Enclosure

TOWN C. WILMILLS
HORSESHOE BEND ROAD WATERLINE
REPLACEMENT AND EXTENSION PROJECT
CALDWELL COUNTY, NORTH CAROLINA
Bid Tabulation

Item	Quantity	Wesson Septic Tank Service Shelby, NC	Bell Construction Co, Inc. Statesville, NC	Iron Mountain Construction Co., Inc.	
				Mountain City, TN	Mountain City, TN
1. 6" C900 DR-18 Water Main & Fittings	3000 LF	\$38.22	\$26.10	\$29.00	\$29.00
2. 2" SDR 13.5 Water Main & Fittings	406 LF	\$27.60	\$22.60	\$25.00	\$25.00
3. 6"x6" Tapping Sleeve, 6" Gate Valve and Box	2 EA	\$4,730.00	\$3,600.00	\$4,388.00	\$4,388.00
4. 6" Gate Valve & Box	4 EA	\$1,060.00	\$1,150.00	\$1,095.00	\$1,095.00
5. 2" Gate Valve & Box	1 EA	\$790.00	\$635.00	\$675.00	\$675.00
6. 2" Blowoff Assembly with Concrete collar	1 EA	\$1,300.00	\$890.00	\$1,200.00	\$1,200.00
7. Fire Hydrant Assembly	3 EA	\$3,450.00	\$3,905.00	\$3,900.00	\$3,900.00
8. Existing Service Reconnect (short side) reader lid & setter	11 EA	\$1,285.00	\$820.00	\$1,155.00	\$1,155.00
9. Existing Service Reconnect (long side) reader lid & setter	11 EA	\$2,130.00	\$1,090.00	\$1,830.00	\$1,830.00
10. New service connection (short side) (new meter, meter box with cast iron reader lid & setter)	11 EA	\$2,025.00	\$1,050.00	\$1,440.00	\$1,440.00
11. New service connection (long side) (new meter, meter box with cast iron reader lid & setter)	4 EA	\$2,855.00	\$1,520.00	\$2,112.00	\$2,112.00
12. Reconnect existing water line to new water line	3 EA	\$1,500.00	\$4,665.00	\$2,580.00	\$2,580.00
13. Concrete Driveway Repair	40 SY	\$125.00	\$135.00	\$60.00	\$60.00
14. Asphalt Driveway Repair	205 SY	\$92.00	\$30.75	\$30.00	\$30.00
15. Aggregate Base Course***	1400 TN	\$15.00	\$15.25	\$24.00	\$24.00
16. Rock Excavation**	10 CY	\$125.00	\$125.00	\$125.00	\$125.00
17. Grading & Erosion Control	1 LS	\$2,750.00	\$79,625.00	\$6,000.00	\$6,000.00
18. Ditch Matting (North American Green or Equal)	600 LF	\$1.25	\$1.25	\$3.60	\$3.60
A. SC-150	750 LF	\$1.25	\$1.90	\$4.00	\$4.00
B. C-125BN	1,700 LF	\$1.25	\$1.00	\$3.00	\$3.00
C. S-75****	1 LS	\$6,500.00	\$5,000.00	\$6,500.00	\$6,500.00
19. Mobilization (max. 3%)					
Total Bid		\$286,938.10	\$287,954.35	\$254,904.00	\$254,904.00

I, Todd J. Poteet, PE, do hereby certify that this is a true and correct copy of the canvass of bids received on Tuesday, August 8, 2017, at 11:00 AM for the Town of Sawmills Horseshoe Bend Road Waterline Replacement and Extension Project.

Todd J. Poteet
Todd J. Poteet, PE
SEAL 28906
8/8/17
ENGINEER
TODD J. POTEET
PROFESSIONAL
NORTH CAROLINA

AGENDA ITEM 9B

MEMO

DATE:

August 15, 2017

SUBJECT:

Financial Matters:
Hunters Path, Oxford Drive
and Withers Drive Street
Project Bids

Discussion:

The bid opening for the Hunters Path, Oxford Drive and Withers Drive street projects occurred on August 8, 2017. Two (2) bids were received. The lowest bid was submitted by Evans Construction Company, of Connelly Springs, North Carolina, for a total bid amount of two hundred forty-three thousand nine hundred fifty dollars and fifteen cents (\$243,950.15). However, there was a math error in the bid and the actual bid price, based on unit quantities, should have been two hundred eighteen thousand four hundred six dollars and ninety-five cents (\$218,406.95). The bid packages have been reviewed by West Consultants, PLLC on behalf of the town.

The town budgeted a total of one hundred seventy-two thousand dollars (\$172,000.00) for the paving projects.

Attached is the letter from West Consultants stating that Evans Construction is qualified to do this project.

Also attached is a bid summary of all submitted proposals.

Recommendation:

Staff recommends Council consider only doing the Hunters Path paving project.



405 South Sterling Street, Morganton NC 28655

828 433 5661 / fax 828 433 5662 / westcons@bellsouth.net

August 8, 2017

Mr. Christopher Todd
Town of Sawmills
4076 US Highway 321-A
Granite Falls, NC 28630

RE: Bid Results
2017 Street Patching Project

Dear Mr. Todd:

On Tuesday, August 8, 2017 at 10:00 AM, bids for the subject project were opened and read aloud. A summary of the two (2) bids received is enclosed. The lowest bid was submitted by Evans Construction Company, of Connelly Springs, North Carolina in the amount of \$243,950.15. However, there was a math error in the bid and the actual bid price, based on unit quantities, should have been \$218,406.95. Based their previous jobs completed with our firm and the Town, we consider Evans Construction Company qualified to perform all or a portion of the project.

I hope this information is useful to the Council as they consider these bids. Please let me know if you need more information.

Sincerely,

WEST CONSULTANTS, PLLC

Todd J. Poteet, PE

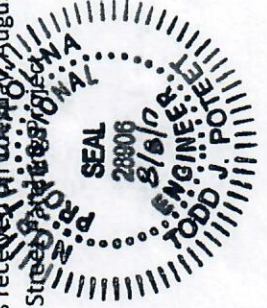
Enclosure

TOWN OF SAWMILLS
2017 STREET PATCHING PROJECT
CALDWELL COUNTY, NORTH CAROLINA

Bid Tabulation

Item	Quantity	Evans Construction Connelly Springs, NC	JT Russell and Sons, Inc. Albemarle, NC
A. Oxford Drive			
1. Removal/Milling of Existing Asphalt (approximate 125 SY)*	1 LS	\$2,500.00	\$3,800.00
2. S9.5B Asphalt Resurfacing 4"	35 TN	\$184.29	\$180.00
B. Withers Drive			
1. Removal/Milling of Existing Asphalt (approximate 900 SY)*	1 LS	\$18,000.00	\$29,000.00
2. S9.5B Asphalt Resurfacing 4"	230 TN	\$148.26	\$165.00
3. Shoulder Backfill (stone)	100 TN	\$50.00	\$55.00
C. Hunters Path			
1. Removal/Milling of Existing Asphalt (approximate 2,550 SY)*	1 LS	\$59,400.00	\$53,000.00
2. S9.5B Asphalt Resurfacing 4"	850 TN	\$96.42	\$138.00
3. Shoulder Backfill (stone)	100 TN	\$50.00	\$55.00
D. Bonds & Mobilization (Max 3% of Total Bid)	1 LS	\$6,000.00	\$7,750.00
Total Bid		\$218,406.95	\$266,100.00
<i>Bid As Submitted</i>		\$243,950.15	

I, Todd J. Poteet, PE, do hereby certify that this is a true and correct copy of the
 canvass of bids received in Caldwell County, North Carolina, August 8, 2017, at 10:00 AM for the Town of
 Sawmills 2017 Street Patching Project.



Todd J. Poteet
 Todd J. Poteet, PE

AGENDA ITEM 10A

MEMO

DATE:

August 15, 2017

SUBJECT:

Discussion:
Legislative Update 2017

Discussion:

The Town of Sawmills Town Administrator, Christopher Todd, attended a local government legislative update on July 25, 2017. This update was done by the UNC School of Government in order to update local governments on changes and proposals made during 2017 by the North Carolina Legislature,

Attached is a power point presentation discussing some of the most pertinent changes and proposals to the Town of Sawmills.

Recommendation:

No Council action is required.

LEGISLATIVE UPDATE 2017

Town Council Meeting – August 15, 2017



Online Access to Public Records

- Amendments to G.S. 132-6 (Records Generally)
- A public agency or custodian may satisfy its obligation to provide access to records by "making public records available online in a format that allows a person to view the public record and print or save the public record to obtain a copy."
- If the public agency or custodian maintains public records online in a format that allows a person to view and print or save the public records to obtain a copy, the public agency or custodian is not required to provide copies to these public records in any other way.
- A public agency that provides access to public records in computer databases shall also allow inspection of any such public records that public agency also maintains in a non-digital medium.



Land Use and Planning (S.L. 2017-10)

- Revised requirements for plan consistency statements when zoning is amended-
- Governing board approves one of three statements
 1. Amendment approved, consistent with plan
 2. Amendment rejected, inconsistent with plan
 3. Amendment approved, inconsistent with plan
- Must approve explanation of the change in conditions to meet development needs of community that justify



Land Use and Planning (S.L. 2017-10) cont.

- Two new statute of limitations for enforcement actions
- Five Years- Runs from when facts of violation become known to local governments or can be determined from public records
- Seven Years- Runs from when violation is apparent from a public right or way or is in plain view from a public place



Revamp of Elections Administration

- State Board of Elections replaced by Bipartisan State Board of Elections and Ethics Enforcement
- 8 members 4 and 4 instead of 5 members 3 and 2
- 5 votes to take an action
- Elections administration with ethics function and with lobbying function
- County boards of elections 2 and 2 instead of 2 and 1
- 3 votes required to take an action



Revamp of Elections Administration cont.

- Original, similar revamp enacted just before Cooper became governor
- He sued, claiming violation of separation of powers
- Three-judge court blocked the revamped
- The General Assembly revised the revamp in S.L. 2017-6
- Three-judge court allowed the revised revamp
- The Court of appeals did, too
- The matter is now before the North Carolina Supreme Court
- Meanwhile, we have neither the old boards nor the new boards



AGENDA ITEM 10B

MEMO

DATE:

August 15, 2017

SUBJECT:

Discussion:
Parking and Traffic
Town Ordinance Proposal

Discussion:

The Town of Sawmills staff has been made aware of areas around the town, including but not limited to Cherokee Court, where the use of public right of way for parking has encumbered the use of the right of way. Staff wishes to propose an ordinance to address parking and rights of way within the town limits. Town Administrator, Christopher Todd, worked with the Town Attorney, Terry Taylor, to draft a proposed ordinance which is believed to better define the most appropriate use of public right of ways.

Attached is a copy of the proposed ordinance.

Staff wishes to only propose the ordinance during the August Council Meeting, in order to receive feedback. If council desires staff can place the ordinance on the agenda for the September meeting for a council vote.

Recommendation:

No Council action is required.

SECTION B. TRAFFIC.

1. **Driving of vehicles on sidewalk.** No person shall drive a vehicle upon any sidewalk area with the exception of a permanent or temporary driveway.
2. **Operation of bicycle, motorcycle or skateboard on public sidewalks.** No person shall operate a bicycle, motorcycle, or skateboard on the public sidewalk with the exception of when this movement is proceeding across such sidewalk at a private driveway or alleyway where such movement is necessary to enter into a public street.

[DRAFT]

**TOWN OF SAWMILLS
PARKING AND RIGHTS OF WAY/ CHEROKEE COURT**

SECTION A. PARKING

1. **Parking in front of private driveway.** No person shall park a vehicle or permit it to stand, whether attended or unattended, upon a highway, street or other public place in front of a private driveway or within fifteen (15) feet in either direction of a fire hydrant or entrance to a fire station.
2. **Parking at Intersections.** No person shall park a vehicle or permit it to stand, whether attended or unattended within 25 feet of the intersection of curb lines or if none, then within 15 feet of the intersection of property lines at the intersection of highways.
3. **Vehicles not to obstruct passage of other vehicles.** No person shall park a vehicle whether attended or unattended so as to interrupt, or interfere with, the passage of public conveyance or other vehicles.
4. **Parking distance from curb.** No person shall parallel park a vehicle more than 18 inches from the curbing, or in such a manner that it extends over the marking lines from the curb.
5. **Parking in or on crosswalks.** No person shall park a vehicle within a crosswalk attended or unattended or within 25 feet of either side of a crosswalk where such crosswalk is marked by white lines indicating it to be a crosswalk.
6. **Parking in a no parking zone.** No person shall park a vehicle, whether attended or unattended, within a zone designated as a no parking sign or by yellow markings.
7. **No parking during specific times.** No person shall park a vehicle on the public street during the specified times, where such an area on the street is designated by sign or signs indicating that parking is limited to specific times.

AGENDA ITEM 11A

MEMO

DATE:

August 15, 2017

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Leslie Meadows continues to make throughout the town.

Recommendation:

No Council action required.

Code Enforcement Report
Aug. 2017

Property Owner	Property Address	Issue	Status
Teresa Annas Compton	4476 Sawmills Sch Rd	dilapidated house	Letter to initiate hearing and possible demolition to be sent from Town Attorney's office. Terry found that this property is currently tied up in possible foreclosure. Will need to postpone our efforts till we learn the outcome.
WNC Properties A LLC	4209 Creek View Pl	minimum housing complaint	Need to verify complaint before arranging site visit with Building Inspector Mark Annas and current resident.
David Graham (Landlord)	4176 US Hwy 321 A	minimum housing complaint	Need to verify complaint before arranging site visit with Building Inspector Mark Annas and current resident.
Casey Lynn Wallace	3950-1 Walters MHP Dr	minimum housing complaint	Need to verify complaint before arranging site visit with Building Inspector Mark Annas and current resident.
Dwayne & Bridget Mann	4353 Eli Lane/Fancy Pl	garbage/trash/refuse	Spot checked 7/11/17. Obvious clearing and clean-up in progress. Skid-steer and dumpster container onsite. Will continue to monitor and work with landowner as long as making progress.
Carolyn Bray	2570 Bakers Cir	abandoned mobile home	No reply, no change. Council person Gerelene Blevins to try to speak with mobile home owner, Robin Brittan, who may be living on Cahjals Mtn. Road.
Andrew Dehart	4036 US 321 A	high grass, junked vehicles	Spot checked 8/1/17. Final trailer bed removed. No change in saplings/vines. Will continue to monitor.
Chenay Carter	4361 Sawmills School Rd	abandoned home/high grass	Letter to initiate hearing and possible repair and/or demolition sent from Town Attorney's office. Landowner called on 7/6/17. She plans to try to repair. Landowner arranged mowing and yardwork completed as of 7/11/17. Working with Town so that contractors can access property.
Donna Clontz	2453 Granville Drive	high grass	Sent NOV letters to absentee landowner (Reno, NV) and current resident on 7/7/17. Deadline 7/25/17.
John "Jody" McRary & Neighbors	Jody Drive	outdoor storage/junk vehicles in ROW/freight container	Nonconforming-use, Impressive Auto, encroaching on neighborhood and blocking street for Fire & Rescue/Trash Pick-up. Need to remove/replace non-conforming storage container. Sent initial outdoor storage NOV letter to Mr. McRary 7/25/17. Deadline 8/9/17. Will send second round of letters to all neighbors, and a NOV to Mr. McRary concerning storage container.
Buster Price	4492 Mayfield Drive	outdoor storage/junk vehicles/pool	Spot checked 8/1/17 and spoke to landowner onsite. Pool treated, open for season. He continues to rebuild truck in front yard, and should have running soon. CASE CLOSED.
Patrick Alexander Lee	1948 Bucks Drive	high grass/weeds/junk vehicle	Spot checked 7/11/17. Sent NOV letter on 7/13/17. Deadline 7/31/17. Landowner mowed. CASE CLOSED.
Arnold Wilson	1769 Cahj Mtn. Road	outdoor storage/junk vehicles	Spot checked 7/11/17. Less vehicles, more cleared open space within yard, but all seems to have been moved to perimeter of property? Have left messages with landowner and tenant, no response. Will continue to try to call and monitor this site...
Sasser Family LLC	2526 Meadows Park Lane	minimum housing complaint	Need to verify complaint before arranging site visit with Building Inspector Mark Annas and current resident.
Jose Montes	4321 Cherokee Court	high grass/vehicles in ROW/burning trash	Resent NOV for all violations via certified mail on 7/13/17. Deadline 7/31/17.
Brittany Noelle Dills	4680 Sawmills School Rd.	high grass	Verified complaint 7/20/17. Sent NOV letter on 7/25/17. Deadline 8/9/17.
Timberline Lumber Co., Inc.	4233 US Hwy 321-A	overgrown, high grass/weeds	Verified complaint 7/20/17. Sent NOV letter on 7/25/17. Deadline 8/9/17. Contacted by lender, Summit Investments, on 8/1/17. Lender will tend landscaping within next two weeks. Monitoring will continue.