

## AGENDA

**Regular Meeting of the Sawmills Town Council  
Sawmills Town Hall  
Tuesday, August 18, 2020  
6:00 pm**

1. Call To Order Mayor Johnnie Greene
2. Invocation
3. Pledge of Allegiance Mayor Johnnie Greene
4. Adopt Agenda Mayor Johnnie Greene
5. Approve Meeting Minutes  
A. July 21, 2020 Regular Meeting Minutes Mayor Johnnie Greene  
B. July 21, 2020 Closed Session Minutes Mayor Johnnie Greene
6. Public Comment Mayor Johnnie Greene
7. Recognitions:  
A. Recycle Rewards Mayor Johnnie Greene
8. Financial Matters: Mayor Johnnie Greene  
A. WPCOG Pedestrian Plan
9. Public Comment Mayor Johnnie Greene
10. Updates:  
A. Code Enforcement Report Mayor Johnnie Greene  
B. Town Manager Updates Town Manager Chase Winebarger  
C. Council Comment Mayor Johnnie Greene
11. Closed Session: N.C.G.S.§143-318.11(a)(3) and (6) Mayor Johnnie Greene
12. Adjourn Mayor Johnnie Greene

**TUESDAY, JULY 21, 2020  
TOWN OF SAWMILLS REGULAR COUNCIL MEETING  
6:00 PM**

**COUNCIL PRESENT**

Keith Warren  
Clay Wilson  
Melissa Curtis  
Joe Wesson  
Rebecca Johnson

**STAFF PRESENT**

Chase Winebarger via Zoom  
Julie A Good  
Terry Taylor

**COUNCIL ABSENT**

Mayor Johnnie Greene

**CALL TO ORDER:** Mayor Pro Tem Keith Warren called the meeting to order at approximately 6:00pm.

**INVOCATION:** Councilman Clay Wilson gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Keith Warren led the Pledge of Allegiance.

**ADOPT AGENDA:** Mayor Pro Tem Keith Warren asked for a motion to adopt the July 21, 2020 agenda.

Clay Wilson made a motion, and Joe Wesson seconded, to adopt the July 21, 2020 agenda. All were in favor.

**APPROVE JUNE 16, 2020 REGULAR MEETING MINUTES:** Mayor Pro Tem Keith Warren asked for a motion to approve the June 16, 2020 regular meeting minutes.

Clay Wilson made a motion, and Rebecca Johnson seconded, to approve the June 16, 2020 regular meeting minutes. All were in favor.

**APPROVE JUNE 16, 2020 CLOSED SESSION MINUTES:** Mayor Pro Tem Keith Warren asked for a motion to approve the June 16, 2020 closed session minutes.

Joe Wesson made a motion, and Melissa Curtis seconded, to approve the June 16, 2020 closed session minutes. All were in favor.

**PUBLIC COMMENT:** Mayor Pro Tem Keith Warren asked if anyone had any questions or

comments at this time.

Caldwell County School Resource Officer John Hawn informed Council that he was retiring from the Caldwell County Sheriff's Department and wanted to thank Council for standing by and supporting him during the six (6) years that he has been at Sawmills Elementary School, and wanted to introduce the new Sawmills Elementary School Resource Officer, Deputy James Curtis.

Deputy James Curtis told Council that he had been the School Resource Officer for Oak Hill School until Caldwell County closed the school down and looked forward to working with the Council during the upcoming school year.

### **RECOGNITIONS:**

**RECYCLE REWARDS WINNER:** Mayor Pro Tem Keith Warren announced Mitchell Kadel, as the July Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to the current sanitation bill.

No Council action was required.

**PUBLIC COMMENT:** Mayor Pro Tem Keith Warren asked if anyone had any questions or comments at this time.

No one wished to speak.

### **UPDATES:**

**JUNE CODE ENFORCEMENT REPORT:** Town Planner Hunter Nestor stated that there are six (6) code enforcement cases open:

- Carolyn Bray/Robyn Brittan, owner 2570 Baker Circle. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Hunter Nestor stated that he is working with Town Attorney Terry Taylor to abate the property. Town Planner Hunter Nestor also stated that he will treat this as a Junk and Debris and not minimum housing. If so, the Town can proceed to abate after thirty (30) days of notice. Town Planner Hunter Nestor stated that he got a quote that will demo entire trailer and haul off all debris including our equipment, labor and fees. Town Planner hunter Nestor stated that the quote is four thousand one hundred dollars (\$4,100.00);
- Teresa Annas Compton, 4486 Sawmills School Road. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Hunter Nestor stated he received a complaint on January 13, 2020. Town Planner Hunter Nestor stated that a NOV letter would be sent out on January 23, 2020 with a deadline of February 10, 2020. Town Planner Hunter Nestor stated that the trailer is not finished and located on the same

property as the Compton house that the Town abated in 2018. Town Planner Hunter Nestor stated that staff will investigate and work with attorney for possible courses of abatement. Town Planner Hunter Nestor stated that one (1) of Ms. Compton's sons is scheduled to meet with staff in late February to work towards getting the property in his name and get the property cleaned up. Town Planner Hunter Nestor stated that staff has yet to speak with any representative of the property;

- Dale E and Debra Miller, 4434 Jess Dr. Garbage and Rubbish/Property Maintenance. Town Planner Hunter Nestor stated that a complaint was received on January 28, 2020. Town Planner Hunter Nestor stated that the complaint addressed two (2) separate properties and possible violations. A NOV letter was sent on February 13, 2020, with a deadline of March 4, 2020 for the Miller property. Town Planner Hunter Nestor stated that the Miller property is in violation for having high grass/vegetation and junk and garbage located around the property. Town Planner Hunter Nestor stated another complaint was received on May 7, 2020 and a final letter was sent on May 13, 2020, with a deadline of May 31, 2020. Town Planner Hunter Nestor stated that on June 1, 2020, staff spoke with Mrs. Miller, who has a medical condition, and she asked for an extension and stated that she is working on getting the property cleaned up;
- Denise Dotson/William S Annas, II, 4095 Gatewood Dr. Abandoned Mobile Home/Minimum Housing. Town Planner Hunter Nestor stated that a complaint was received on March 5, 2020, and a regular NOV letter and a certified NOV letter was sent on March 5, 2020, with a deadline of March 23, 2020. Town Planner Hunter Nestor stated that the mobile home has been sprayed painted and has an apparent tenant, however, the water meter has been pulled from the property. Property was cleaned up. However, Mr. Annas informed Town Planner Hunter Nestor that a new tenant has moved in the mobile home. Town Planner Hunter Nestor stated that a second NOV letter was sent on May 15, 2020 with a deadline of June 15, 2020 for additional garbage on property. Town Planner Hunter Nestor stated that staff will investigate and work with Town Attorney for possible courses of abatement;
- Steve and Mary Hand, 2511 Baker Cir. Garbage and Rubbish/Property Maintenance. Town Planner Hunter Nestor stated that a complaint was received on April 20, 2020. Town Planner Hunter Nestor stated that the complaint states that the property is overgrown and consist of junk vehicles. Town Planner Hunter Nestor stated that a regular letter was sent on April 23, 2020, with a deadline of May 15, 2020. Town Planner Hunter Nestor stated that staff will investigate further;
- James Thomas Bolick and Martha Bolick, 5247 Carl Dr. Zoning Violation. Town Planner Hunter Nestor stated that a complaint was received on May 4, 2020. Town Planner Hunter Nestor stated that the property owner had received a zoning permit from staff because staff was informed that a storage building was to be placed on a parcel and the applicant lived on the adjoining property. The applicant/property owner is not in compliance with the zoning ordinance with the placement of an accessory building on a vacant parcel. Town Planner Hunter Nestor stated that a regular letter was sent on May 8, 2020, with a deadline to remove the building by May 29, 2020. Town Planner Hunter Nestor stated that staff has tried to reach the property owner via email and telephone with no response. Town Planner Hunter Nestor stated

that staff will continue to work towards abatement. Town Planner Hunter Nestor stated that staff met with property owner and the owner of the storage building on May 29, 2020 and new deadline was set for June 8, 2020. Town Planner Hunter Nestor stated that the building has been removed.

No Council action was required.

#### **TOWN MANAGER UPDATES:**

- Town Manager Chase Winebarger stated that he was informed a few months ago about a "Road Modification" project slated for Cahah Mountain Road (Connelly Springs Road to US Highway 321A). Project STIP U-6157 was scheduled for ROW in 2022 and completion in 2024, but will more likely be pushed back. If the Town has a Bicycle and Pedestrian Plan in place then sidewalks can be added to DOT projects free of charge, but if not then the Town must pay five percent (5%) of the total cost. Town Manager Chase Winebarger stated that he could possibly bring up a potential budget amendment at the August 18, 2020 regular scheduled Council meeting, to get the WPCOG to help the Town have a Bicycle and Pedestrian Plan in place before Project STIP U-6157 begins.
- Town Manager Chase Winebarger wanted to inform Council that a boring crew was in Town running three (3) different conduit lines from Google to an undisclosed location. One (1) of the crews did hit a Town water line and have agreed to cover the cost of the repair. The damage occurred when the Town was short staffed and the Town had to pay Piedmont Utility (the crew working on Russell Drive) to assist with the repair.
- Town Manager Chase Winebarger stated that Russell Drive is complete except for the final inspection. Town Manager Chase Winebarger stated that the Engineer is out of the office and the inspection should be held the week of week of July 31, 2020.
- Town Manager Chase Winebarger stated that the Town has a list of about one hundred twenty five (125) meters that have not been installed yet. Town Manager Chase Winebarger stated that Keystone should be coming back in Town on July 27, 2020 to finish these installs and addressing any other issues. Keystone believes this process should take about one (1) week to complete.
- Town Manager Chase Winebarger stated that all citizens with additional carts had been contacted and all churches and businesses will be contacted by the end of the following week.
- Town Manager Chase Winebarger stated that Governor Roy Cooper elected not to extend his executive order prohibiting cutoffs for nonpayment. Town Manager Chase Winebarger stated that staff has already started contacting all citizens that have outstanding balances and are already seeing some accounts payed in full or payment plans set up.
- Town Manager Chase Winebarger stated that the Town had started running split shifts again about a month ago when the number of positive cases started raising again, and

he believes that it has saved the Town a tremendous amount. Town Manager Chase Winebarger stated that he will continue to run split shifts until the local numbers, outside of Congregate Care Facilities, start to decline.

- Town Manager Chase Winebarger stated that Surface Pros and Laptops purchased with the first round of CRF monies should be up and running in the week of July 31, 2020. Town Manger Chase Winebarger stated that once they are up and running, he will get them to Council. Town Manger Chase Winebarger stated that Council will be able to access agendas and, if it is needed, get remote in Council meetings. Town Manger Chase Winebarger stated that some employees will be able to work remotely if circumstances require the need.
- Town Manger Chase Winebarger wanted to remind Council that with rates increasing and new meters going in that the Council should be prepared to address citizen complaints for the next few months.

**CLOSED SESSION: PURSUANT TO N.C.G.S. §143-318.11(a)(3) and (6) FOR PERSONNEL MATTERS:** Mayor Pro Tem Keith Warren asked for a motion to go into closed session.

Melissa Curtis made a motion, and Clay Wilson seconded, to go into closed session pursuant to N.G.G.S. § 143-318.00(a)(3) and (6) at approximately 6:19pm. All were in favor.

Melissa Curtis made a motion, and Joe Wesson seconded, to come out of closed session at approximately 6:38pm. All were in favor.

**COUNCIL ADJOURN:** Mayor Johnnie Greene asked for a motion to adjourn.

Melissa Curtis made a motion, and Joe Wesson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 6:38pm.

---

Johnnie Greene, Mayor

---

Julie A. Good, Town Clerk

**AGENDA ITEM 7A**

**MEMO**

**DATE:**

August 18, 2020

**SUBJECT:**

Recognition:  
Recycle Rewards  
Program

**Discussion:**

The Town of Sawmills would like to congratulate Shirley Chandler on winning the Recycle Rewards Program for the month of August. Mayor Johnnie Greene will present her with a Certificate of Appreciation. A thirty-two dollar (\$32.00) credit will be added to the current sanitation bill.

**Recommendation:**

No Council action is required.

**AGENDA ITEM 8A**

**MEMO**

**DATE:**

August 18, 2020

**SUBJECT:**

Financial Matters:  
Approve Proposed  
Contract with  
Western Piedmont  
Council of Governments  
For the Provision of  
Technical Planning  
Assistance for Pedestrian  
Plan

**Discussion:**

Attached with to this memo is a contract from the Western Piedmont Council of Governments for the Provision of a Pedestrian Plan. The enclosed contract will be effective starting October 1, 2020 and ending June 30, 2021.

The amount of the contract will not exceed twenty-one thousand dollars (\$21,000.00) and will be billed in nine (9) equal monthly payments of two thousand three hundred thirty-three dollars and thirty-three cents (\$2,333.33).

**Recommendation:**

Staff recommends Council discuss this matter and decide how they wish to proceed.



AGREEMENT BETWEEN THE  
WESTERN PIEDMONT COUNCIL OF GOVERNMENTS AND  
**THE TOWN OF SAWMILLS**  
FOR THE PROVISION OF  
TECHNICAL PLANNING ASSISTANCE:  
**PEDESTRIAN PLAN**  
**OCTOBER 1, 2020 – JUNE 30, 2021**

This AGREEMENT, entered into on this the first day of October, 2020, by and between the Western Piedmont Council of Governments (hereinafter referred to as the "Planning Agency") and the Town of Sawmills, North Carolina (hereinafter referred to as the "Local Government"); WITNESSETH THAT:

WHEREAS, the Planning Agency is empowered to provide technical assistance by the North Carolina General Statutes and by resolution passed by the Planning Agency on April 17, 1972. Technical assistance shall consist of the provision of services as described in Attachment A, which is herein made a part of this Contract;

WHEREAS, the Local Government has requested the Planning Agency to provide such technical assistance to the Local Government and;

WHEREAS, the Planning Agency desires to cooperate with the Local Government in every way possible to the end that the proposed activities are carried out in an efficient and professional manner;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **Personnel.** That during the period of this Contract, the Planning Agency will furnish the necessary trained personnel to the Local Government.
2. **Travel/Printing.** The Local Government will pay for expenses related to conferences, conventions, seminars, local travel, etc. of the personnel when the Local Government requests or approves travel related to the Local Government's planning program, or if it is beneficial to both parties, the costs will be shared on an agreed-upon ratio.

The Local Government will also pay for expenses related to printing of report(s), mailings to advisory boards, and other costs not related to normal travel and staffing costs associated with personnel furnished by the Planning Agency.

3. **Compensation.** That for the purpose of providing the funds for carrying out this Contract, the Local Government will pay the Planning Agency a fee not to exceed **\$21,000.00** (twenty-one thousand dollars) during the period beginning October 1, 2020 and ending June 30, 2021. These fees will be billed in nine equal monthly payments of **\$2,333.33** (two thousand three hundred and thirty-three dollars and thirty-three cents).
4. **Termination/Modifications.** The Local Government may terminate the Contract by giving the Planning Agency a thirty-day written notice. Furthermore, if there is a need to amend the proposal outlined in Attachment A, either party may do so with the written consent of the other.
5. **Time of Performance.** The Planning Agency shall ensure that all services required herein shall be completed and all required reports, maps, and documents submitted during the period beginning October 1, 2020 and ending June 30, 2021.
6. **Interest of Members, Officers, or Employees of the Planning Agency, Members of the Local Government, or Other Public Officials.** No member, officer, or employee of the Planning Agency or its agents; no member of the governing body of the locality in which the program is situated; and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The Planning Agency shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.
7. **Nondiscrimination Clause.** No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination with any program or activity funded in whole or in part with funds available under the Housing and Community Development Act of 1974, Section 109.

8. **Age Discrimination Act of 1975, as amended.** No qualified person shall on the basis of age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.
  
9. **Section 504, Rehabilitation Act of 1973, as amended.** No qualified handicapped person shall, on the basis of handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.

IN WITNESS WHEREOF, the Planning Agency and the Local Government have executed this Agreement as of the date first above written.

LOCAL GOVERNMENT:  
TOWN OF SAWMILLS

PLANNING AGENCY:  
WESTERN PIEDMONT COUNCIL OF GOV'TS.

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Executive Director

By: \_\_\_\_\_  
Town Manager

PLANNING AGENCY:  
By: \_\_\_\_\_  
Chairman

Pre-audit statement:

This instrument has been pre-audited in the manner prescribed by the Local Government Budget and Fiscal Control Act.

By: \_\_\_\_\_  
Local Government Finance Officer

ATTACHMENT A  
WORK PROGRAM SERVICES/BUDGET  
THE TOWN OF SAWMILLS  
PEDESTRIAN PLAN  
OCTOBER 1, 2020 – JUNE 30, 2021

The following work program and budget are presented as descriptive of the work and dollar amounts called for in the agreement concerning planning activities by the Western Piedmont Council of Governments for the Town of Sawmills.

Scope of Services

The Western Piedmont Council of Governments will develop a Pedestrian Plan for the purpose of providing the Town's public and private sector leaders with guidance and direction in making policy decisions concerning the network, prioritization, and development of pedestrian facilities in the Town. The issues the Pedestrian Plan will analyze may include:

- 1) Current transportation conditions including traffic volumes and crashes.
- 2) Area demographics and travel patterns.
- 3) Planned transportation improvements from adopted regional plans.
- 4) Existing land development plans and ordinances.
- 5) Field review of existing thoroughfare and collector roadway characteristics:
  - a. Roadway widths, edge treatments, lane configurations, and posted speed limits
  - b. Deficient roadway sections and maintenance issues
  - c. Physical constraints and barriers
  - d. Key origins and destinations within and immediately surrounding Sawmills
- 6) Recommended pedestrian network
  - a. Cahah's Mountain Road typical sections
  - b. Connecting sidewalks
  - c. Crossing locations
  - d. Other community priorities

To complete the project, the WPCOG will provide the following services:

- 1) Research, collection and analysis of all information necessary in completing the project, including, but not limited to, demographic, economic and land use data. The Town of Sawmills will provide the WPCOG with any other information/data that is available from the Town as needed by the WPCOG.
- 2) WPCOG staffing for the development of the Pedestrian Plan includes:
  - Facilitating and organizing community input meetings, planning board meetings,

- steering committee meetings, and public hearings as necessary.
  - Conducting two public input sessions for the development of the Pedestrian Plan. The first session would occur at the beginning of the planning process and another near the end of the planning process to receive input on the proposed plan recommendations. The WPCOG will evaluate the public input received and include an analysis of this information as part of the planning process for use by the steering committee. .
  - Developing a community profile for consideration by the steering committee.
  - Organizing/arranging for subject specific presentations for the steering committee.
  - Coordinating with the town planning director and other applicable town officials in drafting the plan.
- 3) Writing, editing, and preparation for printing the final Plan document.

To complete the project, the local government will provide the following:

- 1) Appointment of steering committee members (7 members is the preferred number).
- 2) A meeting location(s) for public input sessions and steering committee meetings.
- 3) Guidance to WPCOG staff regarding significant issues that arise during the planning process when drafting the community plan.
- 4) Assistance in promoting the survey and public inputs sessions.

#### Budget

The Local Government will pay the Planning Agency a fee not to exceed \$21,000.00 (twenty-one thousand dollars) during the period beginning October 1, 2020 and ending June 30, 2021. These fees will be billed in nine equal monthly payments of \$2,333.33 (two thousand three hundred and thirty-three dollars and thirty-three cents).

**AGENDA ITEM 10A**

**MEMO**

**DATE:**

August 18, 2020

**SUBJECT:**

Updates:  
Code Enforcement  
Monthly Report

**Discussion:**

The attached report shows the progress that Planner Dustin Millsaps continues to make throughout the town.

**Recommendation:**

No Council action required.

**Code Enforcement Report**

Property Address	Property Owner	Issue	Notes
4434 JESS DR	DALE E and DEBRA MILLER	Garbage and Rubbish/Property Maintenance	Complaint Received 1/28. Staff investigated the complaint that addressed two properties and possible violations. A letter was sent on 2/13. Deadline of 3/4 for the Miller property. The Miller property is in violation for having high grass/vegetation and junk and garbage located around the property. Another complaint was received on 5/7 and final letter was sent on 5/13 with a deadline of 5/31. Staff spoke to Mrs. Miller on 6/1/2020 who has a medical condition and she asked for an extension and said she is working to get property cleaned up.
4095 GATEWOOD DR	DENISE DOTSON/WILLIAM S ANNAS II	Abandoned Mobile Home/Minimum Housing	Complaint Received 3/5. A regular letter and a certified letter was sent on 3/5. Deadline of 3/23/2020. Trailer has been spray painted and has an apparent tenant. However, Water meter was pulled from property. Property was cleaned up. However, Mr. Anna's informed me that a new tenant has moved into the mobile home. Second letter was sent 5/15/2020 for additional garbage on property. Deadline is 6/15/2020. Staff will investigate and work with attorney for possible courses of abatement.
2511 BAKER CIR	STEVE and MARY HAND	Garbage and Rubbish/Property Maintenance	Complaint Received 4/20. Complaint states property is overgrown and consist of junk vehicles. A regular letter was sent on 4/23. Deadline of 5/15/2020. Will investigate further.



# SAWMILLS

*North Carolina*

4076 US Highway 321A

Sawmills, NC 28630

Phone: (828) 396-7903

manager@townofsawmillsnc.com

## Town Manager's Monthly Report

August 2020

---

### General Information:

The following is information regarding on-going projects within the Town. If you would like further information about any of the projects or information covered, I would be more than happy to address them at the next council meeting or at your leisure. Please do not hesitate to contact me if I can be of any assistance.

### COVID-19 Shifts:

Back on regular shifts as of 8/12/2020 at 1:42 PM. Could change before you read this...

### Payment Plans:

We are trying but the AG's Office keeps changing the rules. We have attempted to contact each account holder that is delinquent. Unfortunately, many have not responded (62 Customers). We will be mailing out a letter this week to ensure we have made every attempt possible to make contact. Those we do not hear from will be automatically placed on payment plan and CAN be disconnected if they do not meet those terms.

### Boring Crews:

Finished in Town. Payment for damages has been approved by Difersified Utility Group and we are just waiting to receive checks.

### Sanitation Fees & Solid Waste Carts

Everyone has been contacted regarding the change in billing for solid waste carts. We received very few complaints regarding this change. I believe personally contacting each customer really helped this process. We explained the change to each customer and gave them the option to turn in unneeded carts. Those few we were unable to make contact with before bills went out





# SAWMILLS

*North Carolina*

4076 US Highway 321A

Sawmills, NC 28630

Phone: (828) 396-7903

manager@townofsawmillsnc.com

can receive a credit for any unneeded cans we pick up. Business owners I spoke with understood because they realize we could always require dumpsters for businesses and that would be \$100+ more each month than we are charging for solid waste carts.

## **Parks & Rec**

At this point, we will not be having fall Rec/Optimist in Town. However, I've had several weekend/travel/showcase teams show interest in playing weekly games. We are currently exploring that option. Right now, we need people in Town and in our Parks and I believe this is a safer way of accomplishing that. These teams will provide their own jerseys, equipment, additional insurance, etc. We will simply be providing facilities, lights, and umpires. We will only be running a baseball league unless we receive a tremendous amount of interest for softball as well.

Through these conversations, a great deal of teams have shown interest in playing local weekend tournaments. I have a meeting on Sunday the 16<sup>th</sup> to explore this option. However, I don't intend to try this unless it makes sense for the Town.

## **Water Meters:**

Major installation is complete, and Keystone has moved out of Town. We still have about 50 meters that we will be installing to prevent and future issues. We are quickly learning where the oldest meters were located because we have received a few calls about unexpected increases. Most of the issues we have seen are directly related to an extremely old meter being replaced and it was not reading accurately. I am anxious to see the difference at the end of this FY because I think we were losing a significant amount of revenue because of old meters. The MiNet system has made it very easy to explain billing changes and identify leaks and/or leaky toilets and 98% of the customers that have called understand what has caused the increase.

## **Corona Virus Relief Fund (CRF):**

Round 2 of funding has arrived and we are currently looking at ways of utilizing that money in a way that not only benefits us now but also will benefit us 5 years from now.



# SAWMILLS

*North Carolina*

4076 US Highway 321A

Sawmills, NC 28630

Phone: (828) 396-7903

manager@townofsawmillsnc.com

## Meetings Attended: (In-Person & Remote)

July 22	County COVID Update
July 22	AMI Project Update
July 24	County COVID Update
July 27	County COVID Update
July 28	EO 124/142 (Utility Billing) Zoom
July 28	WPCOG Policy Board Meeting
July 29	Jeff Cardwell (CRF Consultant)
July 29	County COVID Update
July 31	County COVID Update
Aug 03	County COVID Update
Aug 04	Western NC Manager's Meeting (Zoom)
Aug 04	Regional Manager's Meeting
Aug 05	Jack (Protective Security)
Aug 05	County COVID Update
Aug 06	Ken Johnson (JDS)
Aug 06	Dan Mitchell (Disc Golf)
Aug 07	County COVID Update
Aug 10	Mueller Tier 1 Training (Water Meters)
Aug 10	County COVID Update
Aug 10	City/County Meeting (Zoom)
Aug 11	Caldwell County EDC Board Meeting
Aug 12	County COVID Update
Aug 14	EO 124/142 (Utility Billing) Zoom
Aug 14	County COVID Update
Aug 17	County COVID Update
Aug 18	Western NC Manager's Meeting (ZoomOM)